SJSU | BURSAR'S OFFICE

One Washington Square, San José, CA 95192-0138

Overview

Follow the instructions below to enroll in the housing installment payment plan. A \$35 fee will be added to the overall balance when you opt-in to this plan.

Go to https://one.SJSU.edu
 Select the MySJSU application
 Log in using your SJSU ID number and password (the DUO app is required)

SJSU SAN JOSE STATE

Sign In	
SJSU ID Number	
#########	
1	
This field cannot be left blank	
Password	
SJSUOne Password	
	©
Keep me signed in	
Sign in	
Sign in	
Forgot password?	

4. When your Student Center opens, on the left-hand menu, release the drop-down beside **Finances** and select **Enroll in Payment Plan**.

🛊 Student Center	> _	Tessa's Student Center						
View My Messages	>	🔁 16 Unread Messages 🔒	No Holds 📃 1 To Dos	2 Other Indicators			Q Search for Classes	
Holds	>	Academics				:	Enrollment Dates	
To Do List	>	This Week's Schedule			Search	>	Open Enrollment Dates	>
Make a Payment	>	CLASS	SCHEDULE	•	Plan	>	General Information	
Academics: Enrollment	~	COMM 20-63 LEC (30361)	TBA On Line		Enroll	>	Admissions	>
	- 1	ECON 18-11 LEC (29502)	TuTh 10:30AM - 11: Dudley Moorhead H	45AM	My Academics	>	C Office of the Registrar	>
Academics: Records	~	ENGL 2-01	TuTh 9:00AM - 10:1		MyProgress	>	Coll of ProfessGlobal Educ)
Finances		LEC (23471)	Sweeney Hall 411		Order Official Transcript	>	SJSU Financials	
View Financial Aid	^	Enrollment Shopping Ca	rt		MyPlanner	>	Financial Aid & Scholarship	
Accept/Decline Awar	ts				MyScheduler	>	P Bursar's Office	
Account Inquiry							C) Durasi a Onice	
Enroll in Payment Pla	n 👉						Important Links	
View 1098-T		Finances				1	C Academic Calendar	>
Admissions	>	Account Summary (See * link b	pelow)		My Account		California Voter Registration	>
Personal	~	 Due Now 3,998.00 			Account Inquiry	>	C SIRF	>
Information		 Future Due 0.00 			Enroll In Direct Deposit	>		

5. Select the first radio button for the housing IPP and click **next**.

ELECT PAYMENT NETHOD E following payment plans. You will need to follow the 4-step 1/1/4-02/14_HSG for Housing ONLY 1/031-02/14_REG is Installment Payment Plan On-California Resident fees and the Graduate Business Professional F	PECIFY PAYMENT DETAILS PTOCESS for each payment pla MAXIMUM AMOUNT 50,000.00		FIRST DUE DATE
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6. Review the installment plan details: the eligible charges, the initial payment, the number of installments,

* Student Center	🔪 🛔 Tessa Ci	astro			
View My Messages	>		0	•	0
Holds	> You have a	selected SPRNG2242 10/31-02/14 RE	SELECT PAYMENT METHOD	SPECIFY PAYMENT DETAILS	CONFIRM PAYMENT
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Make a Payment			Graduate Business Professional Program fees are eligible for p	ayment plans. You must have a minimum of \$1,000.00 ir	n any combination of these charges to be eligible for t
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Admissions	>		greement. If you fail to pay on time, SJSU may drop all of your o		tes interse refer to the following link:
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🗁 Other Items	Eligible C	-	2,871.00		
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	04/17/2	024	957.00 2.871.00	35.00	957.0
	Important		on your current eligible charges of 2,871.00. If charges tha ture, they will be added to this installment schedule automa		r installment payment will also be automately ly Previous No.

and payment due dates. Click next.

7. Review the details once more, tick the box **Yes**, **I have read the agreement** to indicate your agreement, then click **Enroll**.

Student Center > Vew My Messages > Holds > To Do Latt > Alate a Paulent > Adademics: Q Academics: Q Finances Q Admissions > Personalization Q Anten-Subto >	your die date, you with have the initial pay (Payment gain is NOT Available for Special Par details of the Tuition and Tees (PP) gie On these specimical and pay of the Pitter On these specimical and pay of the Pitter Path Annowst Administrative Fee Total Piter Annount Number of Installments between totalable	ment and them 3 or 2 installments, Spring 3024 payment due at deasan or Open University students) as and agreement. 'I you fail pay on times, SJBU may drap <i>m_obs_dates</i> off is your responsibility to drap all classes prior to the first day 2,871 00 35.00 2,006 00 3	fee are not part of the installments but are paid as the initial payment due by your desi e detes (including initial payment dates) are. January 17, 2024, February 17, 2024, Mar ayment exhirabilistications on how to view payment due dates, please refer to all of your classes. For instructions on how to view payment due dates, please refer to y of the term in order to not over a decit to SJBU. All refund rules apply: https://www.lgou	rch 20, 2024 and April 17, 2024 the following link:
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Information				
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Other Items 🗸 🗸	03/19/2024	957.00		957.00
Logout >	04/17/2024	957.00	3	957.00
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- 8. If you wish to select the other installment payment plan, click previous to repeat steps five through eight.
- 9. Congratulations, you have enrolled in the installment payment plan.