SJSU | BURSAR'S OFFICE

One Washington Square, San José CA 95192-0138

Pay your balances on time and avoid enrollment cancellation or account holds. The steps below illustrate how to make an online payment. The following payment methods are accepted online: ACH, credit card, 529 Plan, and international payments via Flywire.

1. Sign in to one.sjsu.edu



- Admissions
   A
- 5. Alternatively, you can scroll down to the "Finances" section to click on the "Pay Now" button



6. A new window opens to the TRANSACT payment portal. Click "Make a Payment"

SJSU	Overview	<b>۵</b>
My Account	San jose State University (Training)	Balance ⊄037
Make a Payment		+-Ce¢
Transactions	Summary	
🕐 Help	Student Balance-TUITION & CAMPUS FEES	\$934.00
⊖ Sign Out	Balance	\$934.00
	Available items	View all
	Student Balance-TUITION Housing Only Payment & CAMPUS FE	
	\$600.00	
		Make a payment

7. If a balance is due for tuition/campus fees/housing, it will auto-populate the entire student balance. To adjust the payment amount, click "Make a Payment" on the bottom right of the screen, then type in the amount you wish to pay. (Payment will go towards your overall student balance, prioritizing tuition and campus fees unless you are on a payment plan).

SISU	Step 1 of 2: Pey amount ① • ① • ①	^
-)	How much would you like to pay?	I
My Account	Balance items	I
Overview		I
Activity Details	Checkall 0 of 1 selected	l
🚔 Make a Payment	Description Balance Amount	I
S Transactions	Student Balance- All Charges	l
	Total balance \$3,998.00	I
(2) Help	Pay amount \$0.00 Remaining balance \$3,998.00	2
→ Sign Out		
	Would you like to pay for something else?	
	Available items	
	Student Balance- All Charges View details	¥

8. Click "Checkout" on the bottom right of the screen.

		Would you like to pay for something else?			
5,50		Available items			T
(Account)		Student Balance- All Charges			
Overview		-Please pay your current due balance in full to remain enrolledPayments apply to Campus Fees first, prioritizing oldest charge on account. If you wish to pay Housing is	Tuition and charges only,		
() Activity Details		select Housing Payment Only itemView Due Charges at MySJSU>Student Center>F7 Section> Due ChargesRefer to our payment guide at https://sjsu.edu/bursar/docs/ pay-online.pdf	inances /steps/how-to-		•
🚆 Make a Payment					
SII Transactions		Housing Only Payment			
Help		\$600.00 <u>View details</u> On-campus Housing Students only: Use this payment type to make payment toward charges only. Do NOT use this payment type to make payment towards tuition and f	is housing		
$\bigcirc$ Sign Out					
	* Indicates required field			1	Ø
	Payment 1 item			•	\$3,998
		•	Cancel		Theckout

9. Select payment method. Options available are: (a) credit/debit card, (b) new bank account ACH (c) 529 savings plan, and (d) foreign currency (Flywire bank wire or international credit card).

SJSU	Make a Payment			
My Account		Step 2 of 3: Payment method		
Activity Details		How would you like to pay?		
🟥 Make a Payment		Payment amount		
Transactions		\$2,338		
Help		* Payment method		
🕞 Sign Out		New credit or debit card		
		New bank account		
		New 529 Savings Plan		
	Secure encrypted payment		Cancel	Continue

a. For CREDIT CARD PAYMENT, select "new credit or debit." A 2.65% service charge will be added. Enter all required information. The address must match exactly what the bank has on file, or it will not accept payment. Save information for a quicker payment process in the future. (If you are using a debit card, we recommend opting for ACH instead if you wish to avoid the service charge.)

SJSU		How would y	ou like to pay?			
My Account		Payment amount \$934				
Overview		* Payment method	Char	age		
Aake a Payment		New credit or debit card				
Transactions		Services DSCHIZE	🛐 😂 VISA			
🕜 нер		We accept VISA. MasterCard. American Expre	ess and Discover Credit Cards.			
⊖ Sign Out		There is a non-refundable 2.75% service chain All payments made via a credit card that resist card holder's account. There are no exception Please enter your credit card information an	rge for paying with a credit card. It in a credit will be refunded directly to the IS. d click on the 'Continue Checkout' button.			
		* Card number		_		
		* Expiration date	* Security code ①			
		MM / YY				
		* Zip/Postal code				
		International conthalders may input "N/A"				
		Save card for future use				
	Secure encrypted payment				Cancel	Continue

b. For ACH, select "new bank account." Enter all required information. Type the routing and account numbers correctly; otherwise, payment will be rejected, and you will be charged a

return check fee. Save information for a quicker payment process in the future.

SJSU	V Pay smoure	Fayment method	
My Account		How would you like to pay?	
Overview		Payment amount	
💭 Make a Payment		\$934	
Si Transactions		* Payment method	hange
		New bank account	
(→ Sign Out		Please enter your bank account information and cick on the 'Continue Checkout' button	·
		* Account holder name	
		1	
		Account holder name required	
		Account type     Chaoling	
		Savings	
		* Routing transit number ①	
		* Bank account number  Confirm bank account number	
			<b>_</b>
		Save bank account for future use	•
		This site is protected by reCAPTCHA and the Google <u>Privacy Policy</u> and <u>Terms of Service</u> apply.	
	Secure encrypted payment		Cancel Continue

- c. For 529 SAVINGS PLAN PAYMENT, select "new 529 savings plan." Choose your 529 savings plan name from the drop-down menu. If it is not listed, you will need to have your 529 company mail a check
  - i. Refer to <u>https://sjsu.edu/bursar/payment-refunds/methods-payment/plan-529.php</u> for more details.
  - ii. Accept the 529 service fee, terms and conditions, then continue.
  - iii. Input your 529 savings plan account number

SJSU	Make a Payment	Í
<ul> <li>My Account</li> <li>Ovensew</li> </ul>	( Rymout Rested	
📓 Make a Payment	How would you like to pay?	
Transactions	Payment amount \$934	
(2) HHP (3 Sentur	* Payment method Chance	
C	New 529 Savings Plan	
	Many 599 savings plans can be used to make payments on this website but not all 539 vendous another plans are currently supported. Your 529 vendor may also assess a service fee.	,
	* 529 savings plan name	
	* 1529 savings plan account number	
	17 connector 52th service fee	
	\$2.00 This for white deduction (from yours 223 plane account in oddition to the requested with these distance)	
		Cancel Continue
CICII		
2)20	- 247 SAVIND your eccent number	
My Account	11 creancies 520 service free	
Oversee	\$0.05	
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Transactions		
(2) HVP	528 savings plan terms and conditions	
G SBLOW	There is a CS 39-reside for a monotonic with this programmer method within will be addressed from your CS 20 air an accuration and the control of the second and the control of the second and the control of the cap an ancomparison provided and the CS 30 and the format of the control of the control of the control of the metal as provided monotonic cap and the control of the control of the control of the control of the an approximation of the control of the and provided monotonic cap and the control of the control of the control of the control of the and provided monotonic cap and the control of	
	These read and agree to the 529 kavings plan terms and conditions.	
	Click on continue and you will be redirected to the 529 savings plan website where you will be asked to log in with your 529 savings plan account username and password.	
	After logging in, you will be able to review your account balance and choose to pay with your 528 savings plan or cancel to instum and select a different payment method.	
\$.	Chrip payments that are equal to or less than 10% of your 528 savings plan Action takanos will be permitted.	+
	<ul> <li>Steven incognist pagenee</li> </ul>	Cancel Continue

iv. Enter your username and account password in the modal window, then click log on

Annal Contractor	529 savings plan	
C Test Student1	Penghawan n money s Usersame Test123	
Make a Payment	Passed	
5 Transactions	Forgot password?	
Statements	e you will be	
Tax Forms	Log On E	
⊖ Sign Out	E2020 Backhock, Inc, Backhock and Wolf I an exposent of advanced of Backhock No. of the standard of the exposent of the exposent of advanced in Backhock No. of the standard of the exposent entropy. Used were prevented to the exposent entropy. The exposent entropy. The exposent entropy.	
	St. Secure encrys	Continue

v. Review the amount available in the plan and authorize the payment by clicking "I



- vi. The modal window closes. Your 529 provider may charge a \$10 service fee for making a payment
- vii. Click continue to accept their service fee and make a payment

authorize."



viii. If payment is authorized, a confirmation page is displayed, showing your remaining balance. Click on the receipt number to view an online copy and print for your records. You will also receive a copy in your email inbox.

Funded to (62)	Make a Payment
C Test Student 1	
La Make a Payment	<b>V</b>
	\$11
Statements	Thank you for your payment
Tax Forms	You have a remaining balance of \$4,991
	The payment receipt #216 was sent to:
	Go to overview

d. For FOREIGN CURRENCY, select 'international payment." You will be directed to Flywire to initiate a bank wire or pay by international credit card. Visit <u>https://vimeo.com/153781014</u> for

video instructions. Start instructions at step three—you will have already completed steps one and two when you log in via MySJSU.



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