One Washington Square, San José, CA 95192-0138

- 1. Go to https://one.SJSU.edu
- 2. Select MySJSU (type in the search bar if necessary)
- 3. When your student center opens, scroll down to the Finance section and click to select Account Inquiry.

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>	s Student Center						
>	👅 16 Unread Messages 🔒 No Holds 🗮 1 To Dos 🗮 2 Other Indicators						
>	Academics			:			
>							
>	This Week's Schedule	Search	>				
	CLASS	SCHEDULE	Plan	>			
~	COMM 20-63 TBA		Enroll	>			
	ECON 1B-11		My Academics	>			
Ť	LEC (ENGL 2-01	MyProgress	>				
~	LEC (Order Official Transcript	>				
>	Enrollment Shopping Cart	MyPlanner	>				
~		MyScheduler	>				
<u></u>	Finances			:			
~							
>	Account Summary (See - link below)		My Account				
	• Due Now 3,998.00		Account Inquiry	>			
	Future Due 0.00		Enroll In Direct Deposit	>			
	You owe 3,998.00.		Financial Aid				
	** You have a past due balance of 3	3,998.00. **					
	> > > > ~ > > > > > > > > > > > > > > >		 Student Center Student Center I 16 Unread Messages No Holds To Dos 2 Other Indicators Academics CASS Schecoute COMM 20-83 TRA ECON 18-11 ECON 18-11 ECON 18-11 ECON 18-11 Econ 19 Outley Moorhead Hall 161 ENOL 201 Econ 19 Cast Account Summary (See " link below) Due Now 3,998.00. Future Due 0.00 You way a past due balance of 3,998.00. ** 	Student Center Student Center Image: Student Center Academics Academics Student Center Student Center Colum 20:63 Colum 20:63 OBM 20:63 OBM 20:63 Colum 20:63 Colum 20:63 Encoll My Academics My Academics <td< td=""></td<>			

4. After Account Inquiry opens, click to select Activity.

SJSU SAN JOSÉ STAT	ε							r 🖉
🚖 Student Center	0	Account Inquiry > Summary						
View My Messages	>	to bits section						
A Holds	>	** You have a past due balance of 3,998.00. **						
I To Do List	>	Due Now 3,998.00					Account Inquiry Summary	
		Future Due 0.00					Activity	
Make a Payment	`	Currency used is US Dollar.					Charges Due	
Academics: Enrollment	~	You owe 3,998.00.					Account Services	
Academics:	~	What I Owe						
Records		CAMPUS	TERM	OUTSTANDING CHARGES & DEPOSITS	TOTAL DUE			
\$ Finances	~	San Jose State Bursars Office	Spring 2024		3,998.00	3,998.00		
Admissions	>	Total			3,998.00	3,998.00		
Personal								
Information	Ň	V Remittance Addresses						
Alert-SJSU	>	* The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public functions is indexervate. Therefore, CSU must reason the right even after takes are initially channel or initial fae are made to increase or modify any listed						
Dther Items	~	Internal is numeequain. Therefore, sour mater team in this rate in the rest of the set o						
😃 Logout	>							
						Financial Aid		

5. When the Activity page opens, click to select Opt Out.

JJJU UNIVERSITY									
Tudent Center	>	Account Inquiny Activity							
View My Messages	>								
Holds	>	View by							
To Do List	>	From		08/01/2023		***			
	>	То		02/01/2024	1				
Academics: Enrollment	~	All Terms 🗸							
-		Go							
Academics: Records	~								
Carl Academics: Records	~	Transactions							
Academics: Records Finances Admissions	~	Transactions POSTED DATE	ITEM		TERM	CHARGE		PAYMENT	REFUND
Academics: Records Finances Admissions	~ ~ >	Transactions POSTED DATE 01/10/2024	ITEM Tuition Fee		TERM Spring 2024	CHARGE 1,208.	00	PAYMENT	REFUND
Academics: Records Finances Admissions Personal	~ ~ >	Posted Date 01/10/2024 11/16/2023	Tuition Fee Association Fee		TERM Spring 2024 Spring 2024	CHARGE 1,206. 105.	00	PAYMENT	REFUND
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Academics: Records Finances Admissions Personal Information Adert-SJSU	 > > > 	Posted DATE 01/10/2024 11/16/2023 11/16/2023 11/16/2023 11/16/2023	Tution Fee Association Fee Document Fee Facility Fee Health Service Fee		TERM Spring 2024 Spring 2024 Spring 2024 Spring 2024 Spring 2024	CHARGE 1,206 105 18/ 38/ 190	10 50 10 10	PAYMENT	REFUND
Academics: Records Finances Admissions Admissions Admission Admission Admitation Admitation Other Items	 > > > > > > 	Posted Date 01/10/2024 11/16/2023 11/16/2023 11/16/2023 11/16/2023 11/16/2023 11/16/2023	TEM Tution Fee Association Fee Document Fee Facility Fee Health Service Fee Student Involvement/Rep	Fee	TERM Spring 2024 Spring 2024 Spring 2024 Spring 2024 Spring 2024 Spring 2024	CHARGE 1,206 155 18 38 38 190 20		PAYMENT	REFUND
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6. Select the reason for opting out and click the **Opt Out** button.

SJSU SAN JOSÉ STATE UNIVERSITY								
* Student Center	>	Student Involvement and Repr	esentation Fee					
View My Messages	>	Please indicate the reason for opting out. Answering this question is optional						
Holds	>	Opt out Reason	Select ~					
📰 To Do List	>	Go Back	Select Financial Hardship					
E Make a Payment	>	Opt Out	Other Political Disagreement					
Academics: Enrollment	~	†	Uniamiliar with CSSA					
Academics: Records	~	•						

7. Your balance will be \$2.00 less when complete.