

One Washington Square, San José, CA 95192-0138

1. Go to [MySJSU](http://my.sjsu.edu/) (<http://my.sjsu.edu/>) and click the **Login to MySJSU** button.



2. Enter your **User ID** and **Password** and click the **Sign In** button.

User ID:
 Password:

For step-by-step instructions, go to:
[Pop-up Blocker Information](http://my.sjsu.edu/technical/popup_blocker/)
[\(http://my.sjsu.edu/technical/popup_blocker/\)](http://my.sjsu.edu/technical/popup_blocker/)

3. From the Student Center, scroll down to **Finances**.

Finances

My Account ?
[Account Inquiry](#)
[Enroll In Direct](#)
[Deposit](#)

Financial Aid
[View Financial Aid](#)
[Accept/Decline Awards](#)

Account Summary
 You owe 2,514.50.
[View Due Date](#)

[*Important Student Fee Information](#)

other financial...

4. Click on the "other financial" drop down menu and choose option **Account Activity**. Click on the **Go** arrow.

5. Click View All at the top of the column to see all fees.

Account Activity

click View All to see all fees

View by
 San José State Bursar's Office From To All Terms

Posted Date	Item	Term	Charge	Payment	Refund
05/21/2015	Association Fee	Fall 2015	89.00		
05/21/2015	Document Fee	Fall 2015	15.00		
05/21/2015	Facility Fee	Fall 2015	58.00		
05/21/2015	Health Service Fee	Fall 2015	142.00		
05/21/2015	SSETF - Course Support	Fall 2015	31.00		
05/21/2015	SSETF - IRA	Fall 2015	151.50		
05/21/2015	SSETF - Student Success	Fall 2015	121.50		
05/21/2015	Student Involvement/Rep Fee	Fall 2015	2.00		OPT OUT
05/21/2015	Student Union Fee	Fall 2015	345.00		
05/21/2015	Tuition Fee	Fall 2015	1,587.00		

6. Click the  button to view information about SIRF.

7. Screen will pop up explaining SIRF.

Student Involvement and Representation Fee

Your \$2 contribution ensures that CSU students have a say on tuition, financial aid, student services, course availability, and academic advising.

Your elected student leaders oversee involvement and representation dollars through the California State Student Association (CSSA). CSSA is the official student voice at the university system, state, and federal level. In addition to supporting student representation, your contribution increases opportunities for students to acquire relevant career skills, apply for scholarships, participate in internships, and advocate on issues that are important to you.

Thank you for contributing to a stronger voice on behalf of all CSU students.

8. To opt out of SIRF, click on the **OPT OUT** hyperlink.

Account Activity

View by

San José State Bursar's Office From 11/26/2014 To 05/26/2015 All Terms go

Posted Date	Item	Term	Charge	Payment	Refund
05/21/2015	Association Fee	Fall 2015	89.00		
05/21/2015	Document Fee	Fall 2015	15.00		
05/21/2015	Facility Fee	Fall 2015	58.00		
05/21/2015	Health Service Fee	Fall 2015	142.00		
05/21/2015	SSETF - Course Support	Fall 2015	31.00		
05/21/2015	SSETF - IRA	Fall 2015	151.50		
05/21/2015	SSETF - Student Success	Fall 2015	121.50		
05/21/2015	Student Involvement/Rep Fee	Fall 2015	2.00		OPT OUT
05/21/2015	Student Union Fee	Fall 2015	345.00		
05/21/2015	Tuition Fee	Fall 2015	1,587.00		

Following this process will deduct SIRF from your balance.

9. After clicking on the OPT OUT link, select reason from the drop down menu and click on the **Opt Out** button. If you do not want to opt out, click on the **Go Back** button.

Please indicate the reason for opting out. Answering this question is optional

Opt out Reason

- Financial Hardship
- Other
- Political Disagreement
- Unfamiliar with CSSA

Go Back Opt Out

10. To view fees and verify that you have opted out of SIRF, go to Account Activity.

Account Activity

View by

San José State Bursar's Office From 11/26/2014 To 05/26/2015 All Terms go

Posted Date	Item	Term	Charge	Payment	Refund
05/26/2015	Student Involvement/Rep Fee	Fall 2015	-2.00		
05/21/2015	Association Fee	Fall 2015	89.00		
05/21/2015	Document Fee	Fall 2015	15.00		
05/21/2015	Facility Fee	Fall 2015	58.00		SIRF deducted from fees
05/21/2015	Health Service Fee	Fall 2015	142.00		
05/21/2015	SSETF - Course Support	Fall 2015	31.00		
05/21/2015	SSETF - IRA	Fall 2015	151.50		
05/21/2015	SSETF - Student Success	Fall 2015	121.50		
05/21/2015	Student Involvement/Rep Fee	Fall 2015	2.00		
05/21/2015	Student Union Fee	Fall 2015	345.00		
05/21/2015	Tuition Fee	Fall 2015	1,587.00		