

LETTER OF INTENT (“LOI”) between

SAN JOSÉ STATE UNIVERSITY San José, California, USA

and

Name of International Institution

Name of unit (College/School, Department) (City and Country)

San José State University (SJSU) on behalf of College of International and Extended Studies (CIES) and (International Institution) on behalf of its (unit name) establish this Letter of Intent (LOI) to foster international cooperation in education and research.

1. Both parties will encourage the following activities to promote international academic cooperation:
 - a) Exchange of materials in education and research, publications, and academic information;
 - b) Exchange of faculty and research scholars;
 - c) Exchange of students;
 - d) Joint research and meetings for education and research;
 - e) Joint projects and programs related to global education

Before implementing these activities, the parties will discuss the opportunities and challenges presented and may thereafter enter into specific agreements based on the mutually agreed objectives and outcomes.

2. This LOI forms the framework for cooperation between the parties to identify and achieve shared goals and objectives, and to facilitate and develop a genuine and mutually beneficial exchange process and research relationship. This LOI is non-binding and does not impose any legal or financial obligations or liabilities on either party.
3. This LOI shall remain in effect for five years, unless (i) either party terminates sooner by notifying the other party in writing, or (ii) the joint activities contemplated by this LOI are completed before the end of the five-year period. The parties may extend this LOI beyond five years by mutual written agreement.
4. (International Institution) will not use the name of SJSU, nor of any member of SJSU’s program staff, in any publicity, advertising, or news release without the prior written approval of an authorized representative of SJSU. SJSU will not use the name of (International Institution), or any employee of (International Institution), in any publicity, advertising, or news release without the prior written approval of (International Institution).
5. Each party shall designate a person or office to serve as liaison for implementing this LOI. For SJSU, the contact person will be (name, address, phone, fax, email). For (international institution), the contact person will be (name, address, phone, fax, email).

San José State University

By: _____
Ruth Duran Huard, Dean
College of International and Extended Studies

Date: _____

International Institution

By: _____
Name and Title of Counterpart at International Institution
Unit Name

Date: _____