

**Counseling Services
San José State University
Educational Counseling Internship**

Anticipated Start Date: January 15, 2014

See Our Website: <http://www.sjsu.edu/counseling/>

Counseling Services at San José State University provides inclusive personal and educational counseling, workshops, programs and outreach to the campus community. Educational counseling interns will assist SJSU students develop the skills needed to be successful in the university environment as well as in life. Under the supervision of an educational counselor, the intern will present workshops and class presentations, provide individual educational counseling to students, and assist with Counseling Services outreach activities. There may be opportunities to work on special projects that further enhance the intern's areas of concentration. This is an ideal placement for those interested in developing their skills in higher education.

Commitment and Training:

This internship is a one or two semester commitment (2 semester preferred). Interns must be available to work approximately 15 hours/week (two days) with availability on Thursday as one of the internship days preferred. The intern will receive at least one hour of individual or group supervision weekly. Interns receive academic credit for their internship hours through their academic programs. The internship is unpaid.

Qualifications:

- Graduate student in counseling, psychology, or education programs preferred
- Previous experience working with students, peer mentoring, or tutoring is preferred
- Understanding and demonstration of multicultural competence
- Previous experience in designing and facilitating workshops preferred
- Must possess strong oral and written communication skills
- Ability to perform in a detail-oriented, fast paced, team environment
- Working knowledge of software applications and using technology
- Ability to maintain confidentiality and appropriately handle sensitive communication with students, staff, and faculty

Responsibilities:

- Assist with educational counseling and interventions to individual students experiencing personal, academic, career, or other developmental difficulties
- Prepare case notes based on all students seen
- Co-facilitate and facilitate student success workshops and/or groups
- Participate in Counseling Services outreach activities

Application Process:

Please submit a cover letter, resumé with references, and two letters of recommendation to: Jennifer Morazes, Educational Counselor, Counseling Services, One Washington Square, San José, CA 95192-0035 or Jennifer.Morazes@sjsu.edu – 408-924-5917

Counseling Services is a department within the Division of Student Affairs. Counseling Services programs are provided without regard to race, color, religion, origin, gender, sexual orientation, marital status, age, and/or disability.