SJSU – College of Engineering

FACULTY AND STAFF PROFESSIONAL DEVELOPMENT GRANTS

Academic Year 2014-2015

According to the 2014-2019 Strategic Plan for the Davidson College of Engineering, it is a priority to invest in faculty and staff professional development to support the creation of innovative and experiential learning environments (see Priority 1, Initiative 3). Learning environments are broadly defined as curricular and all co-curricular areas and programs supported by the college. The full text of the current strategic plan can be found at: <https://engineering.sjsu.edu/our-college/strategic-plan>.

CALL FOR PROPOSALS

Proposals are being solicited from all full-time faculty and staff for professional development activities that will support student learning, success, and services. The types of activities that will be funded include the following:

* Workshops
* Conferences
* Short courses
* Other training

The funded activities should be completed during the 2014-2015 AY. The typical award range is expected to be between $500 and $1000. Proposals for research seed funding or release time are not the intent of this solicitation and will not be considered.

PROCESS

The College has allocated $50K to this activity, and applications will be accepted as long as funds are available. The application form is attached, and should be filled out and signed accordingly. Please email all faculty proposals to Associate Dean Essam Marouf ([essam.marouf@sjsu.edu](mailto:essam.marouf@sjsu.edu)) and all staff proposals to Associate Dean Jinny Rhee ([jinny.rhee@sjsu.edu](mailto:jinny.rhee@sjsu.edu)).

Faculty proposals will be reviewed by the Associate Dean for Research. Staff proposals will be reviewed by the Associate Dean for Undergraduate Studies until the formation of the COE Staff Council, at which point they will be reviewed by the Council.

Applicants and their chairs will be notified about their awards at the end of the month during which their application was submitted.

APPLICATION FOR FACULTY AND STAFF PROFESSIONAL DEVELOPMENT GRANT   
Fall 2014

<*Please replace all text in brackets with requested information, and delete these instructions before submitting*.>

**Name, Department/Unit, and Title**  
<*Name, department or unit, title*>

**Professional Development Opportunity**  
<*title of proposed activity; please attach flier, email, website, or other descriptive activity as appropriate*>

**Date(s) and Time(s)**  
<*please state the inclusive dates of the activity and times, if applicable*>

**Budget**  
<please list all expenses and total amount requested, with quotes if applicable>

**Justification**  
<please briefly describe how this training supports student learning, success, and/or services>

**Proposer’s Signature:**

**Department Chair/Supervisor’s Signature:**