

## Upload Profile Picture / Adding Contact Information

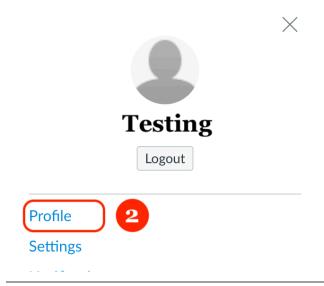
## Upload Profile Picture • Step 1: Choose Account on the second left bar.





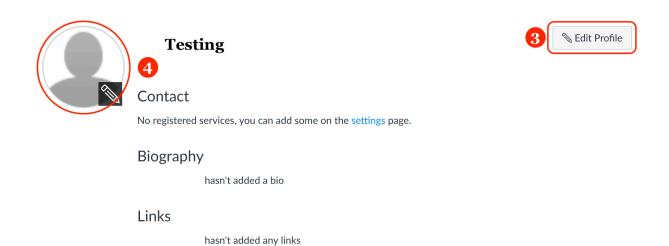


• Step 2: Choose "Profile" on the second left bar.

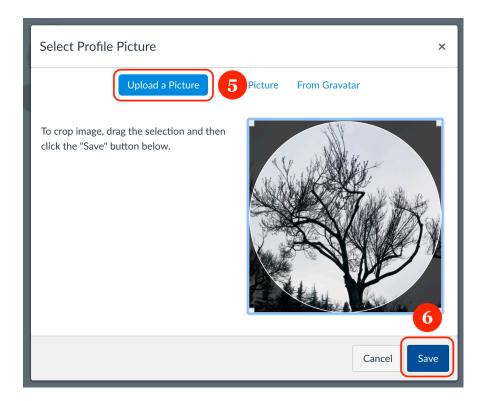




- Step 3: Click "Edit Profile" on the top right corner.
- Step 4: Move the mouse on to the circle on the top left corner, and click.



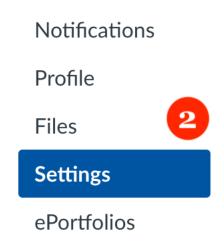
- Step 5: Choose "Upload a picture", and choose. The picture you like to use it as the profile picture.
- Step 6: Click "Save".



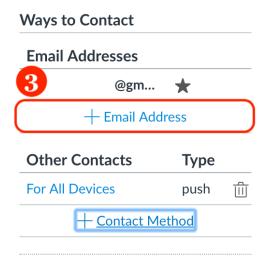


## **Adding Contact Information**

• Step 2: Choose "Settings" on the second left bar.



• Step 3: Click "+ Email" on the top right corner under "Ways to Contact".





- Step 4: Choose either "Email" or "Text(SMS)".
- Step 5: Choose either "Register Email" or "Register SMS" after inserting the information.

