San Jose State University

Charles W. Davidson College of Engineering

Faculty RSCA Assigned Time Program

AY 2021-22

**Scholarly Agenda Guidelines for New RSCA Assigned Time Applications (*please observe the word limit* indicated for each part below)**

**IMPORTANT:** For fair evaluation of all applications, please do not change the format of this documents and the input requested below and strictly observe the word limit for each part.

**Not following the rules risks downgrading your application relative to others**.

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If probationary and have not applied for tenure yet, please complete the following 3 parts.

**Title (10 words max):**

[Provide a brief title that characterizes your RSCA agenda.]

**Description of proposed agenda until tenure (500 words max):**

[Please summarize your agenda using language written for any audience including laypersons. Make sure to include the following: 1) A clear description of what you propose (what you will accomplish up until tenure), 2) how your agenda contributes to your discipline or research in your area of expertise (e.g., how it may advance the knowledge base or practice in your field), 3) how the proposal fits in your RSCA trajectory (e.g., explain how it advances your existing agenda **or** provide a rationale for development of new RSCA area along with evidence of planning or pilot work for this new area).]

**Anticipated outcomes (300 words max):**

[Please describe specific outcomes and deliverables that you expect to complete, and be sure to **explicitly describe outcomes that align with the COE RSCA metric** (extramural research grants, peer-reviewed publications, peer-reviewed conference presentations, etc.). Be thoughtful about the scope and feasibility of your outcomes until tenured (e.g., are your outcomes both meaningful and realistic). Also, please describe the impact of your RSCA on students, through direct inclusion of students, impact that will demonstrate integration of research with your teaching, or research that will directly advance engineering education. OPTIONAL: Where appropriate, additional information may include involvement of internal and external collaborating partners; or other broader impacts of your work that align with the college and campus mission, priorities, or principles.]

If tenured or probationary who applied for tenure in spring 2021, please complete the following 4 parts.

**Title (10 words max):**

 [Provide a brief title that characterizes your RSCA agenda.]

**Description of proposed 5-year agenda (500 words max):**

[Please summarize your agenda, using language written for any audience, including laypersons. Make sure to include the following: 1) A clear description of what you propose (your 5-year agenda), 2) how your agenda contributes to your discipline or research in your area of expertise (e.g., how it may advance the knowledge base or practice in your field), 3) how the proposal fits in your RSCA trajectory (e.g., explain how it advances your existing agenda and builds on scholarly/creative work you have already accomplished OR provide a rationale for development of new RSCA area along with evidence of planning or pilot work for this new area).]

**Evidence of RSCA activity (200 words max, plus RSCA metric):**

[Provide evidence of peer review, dissemination, and communication of your scholarly work to appropriate audiences. Specifically, please provide a brief paragraph summarizing highlights of your RSCA activity **in the *past 3-years*** and, where appropriate, the impact of your work. You may reference publications/grants listed in your 4-page CV. References you did not coauthor may be listed at the end of this section. They will not count against the 200 words limit. Please also complete the required CoE RSCA metric information (Section V below) and limit the information provided there to the 30 months period indicated in Section V].

**Anticipated outcomes (300 words max):**

[Please describe specific outcomes and deliverables that you expect to complete, and be sure to explicitly describe **outcomes that align with the COE RSCA metric** (research grants, peer-reviewed publications, peer-reviewed conference presentations, etc.). Be thoughtful about the scope and feasibility of your outcomes until tenured (e.g., are your outcomes both meaningful and realistic). Also, please describe the impact of your RSCA on students, through direct inclusion of students, impact that will demonstrate integration of research with your teaching, or research that will directly advance engineering education. OPTIONAL: Where appropriate, additional information may include involvement of internal and external collaborating partners; or other broader impacts of your work that align with the college and campus mission, priorities, or principles.]