

SAN JOSÉ STATE UNIVERSITY

STEPS TO ENROLLMENT

INTERNATIONAL TRANSFERS | SPRING 2025



SJSU | OFFICE OF UNDERGRADUATE ADMISSIONS

ENROLLMENT MANAGEMENT

One Washington Square | San José, CA 95192 | 408-283-7500 | sjsu.edu

STAY COMMITTED TO THE PROCESS

There are consequences if you miss deadlines. Deadlines are very important and are in place to help you through the enrollment process. Be sure to sign in to MySJSU (one.sjsu.edu) every few days and thoroughly read any messages, "To Do List" items, or posted deadlines and take the requested action as soon as possible.

Congratulations on Your Admission!

We are excited to welcome you to San José State University, the founding campus of the California State University (CSU) system. Please know you still have steps to take to stay admitted and officially enroll for Spring 2025, which are outlined in this guide.

Checklist Mandatory

- Submit your Intent to Enroll no later than 11:59 p.m. (Pacific Standard Time) on **Sunday, December 1**
- Sign up for spring orientation (mandatory)
- Pay your nonrefundable Enrollment Deposit
- Submit all required partial and final transcripts and documents listed on your To Do List in MySJSU by the posted deadlines
- Apply for Campus Housing (optional)
- Register for classes
- Pay your tuition and fees on or before the payment due date
- Complete Spartan Link online pre-orientation before mandatory spring orientation
- Upload your photo to MyID.sjsu.edu for your Tower Card (mandatory) by **Friday, January 3**
- If coming from another school in the U.S., transfer your SEVIS record to before the start of the academic year
- Complete Immigration Document Process
- Purchase health insurance through SJSU before registering for classes
- Attend spring orientation (mandatory)
- Attend Global Spartan Welcome (GSW), international student orientation
- Complete online training programs on sexual violence and alcohol abuse prevention
- Take the Upper-Division Writing Directed Self Placement Exercise

Important

- Read the SJSU Catalog for important information at catalog.sjsu.edu
- Read the SJSU Schedule of Classes at sjsu.edu/classes
- Follow SJSU Enrollment Services on Instagram and X: @sjsu_es**

Frequently Asked Questions

What if I do not complete required courses or miss a deadline?

Your admission to SJSU will be revoked and your registration canceled. Failure to submit your transcript will result in your application being withdrawn, even if you have signed up for housing, attended spring orientation, or registered for classes.

What if I am taking courses required for admission during the Fall 2024 term?

You may use coursework from the Fall 2024 term to complete admission requirements. You must submit final, official transcripts showing all work completed through Fall 2024 by Wednesday, January 15 so that we can verify you have met admission and impaction requirements for the Spring 2025 term.

Can I change my major?

Because SJSU is an impacted campus, change of major cannot take place prior to the start of the term and is never guaranteed even after admission to SJSU.

How do I request academic, housing, and/or orientation accommodations due to my disability?

Students requesting academic and/or housing accommodations due to disability-related limitations are encouraged to register with the Accessible Education Center as soon as possible. Register online at sjsu.edu/aec

2024-2025 Calendar

November 2024	Monday, November 11	Veteran's Day (Holiday Observed) – campus closed	
	Thursday, November 28 – Friday, November 29	Thanksgiving Day (Holiday) – campus closed	
December 2024	Sunday, December 1	Intent to Enroll deadline (last day to accept SJSU's offer of admission)	
January 2025	Wednesday, January 1	On-campus housing opens for Spring 2025 semester Check in at 5 p.m.	
	Friday, January 3	Submit your photo for your Tower Card at myid.sjsu.edu	
	Monday, January 13 Tuesday, January 14	Spring orientation session dates	
	Wednesday, January 15	Submit all final documents and transcripts listed on your To-do list in MySJSU Payment due date (If registered between October 29, 2024 through January 12, 2025) Global Spartan Welcome (GSW) for new international undergraduate students	
	Monday, January 20	Dr. Martin Luther King, Jr. Day (Holiday) – campus closed Advance Registration ends	
	Tuesday, January 21 – Wednesday, January 22	Registration closed	
	Thursday, January 23	First day of instruction Late Registration begins in MySJSU after 7 a.m.	
	Thursday, January 23 – Tuesday, February 18	Late Registration period	
	February 2025	Saturday, February 15	Payment due date (If registered between January 13, 2025 through February 12, 2025)
		Tuesday, February 18	Last day to add courses via MySJSU Last day to submit Audit/Credit/No Credit grading option Last day to drop a class without a "W" on a student's permanent record
March 2025	Tuesday, March 18	Payment due date	
	Monday, March 31	Cesar Chavez Day (Holiday Observed) – campus closed	
	Monday, March 31 – Friday, April 4	Spring Recess – no classes	
April 2025	Tuesday, April 15	Payment due date	
	Tuesday, April 22	Last day to withdraw for spring	
May 2025	Monday, May 12	Last day of instruction for spring	
	Wednesday, May 14– Friday, May 16 and Monday, May 19– Tuesday, May 20	Final exams	
	Saturday, May 24	Initial Spring 2025 grades viewable via MySJSU	
	Monday, May 26	Memorial Day (Holiday) – campus closed	
June 2025	Monday, June 9	Academic Standing & current semester grades posted on MySJSU & transcripts	
	Thursday, June 19	Juneteenth (Holiday) – campus closed	

STEP 1

STEP 2

NEXT STEPS
nextsteps.sjsu.edu

Submit Intent to Enroll

San José State will need to know if you plan on attending in Spring 2025 so that we can ensure we have everything in place for your enrollment. Complete the multi-step Next Steps Intent to Enroll process at nextsteps.sjsu.edu by 11:59 p.m. (Pacific Standard Time) on **Sunday, December 1** or we will assume that you do not plan to attend SJSU and your admission will be withdrawn.

You will need the following to submit your intent to enroll:

- Your nine-digit SJSU ID (provided on your Letter of Admission)
- Your SJSUOne password

The process includes accepting SJSU's offer of admission, signing up for mandatory spring orientation, and paying the nonrefundable enrollment deposit.

YES – I intend to enroll at SJSU for the Spring 2025 semester (**Please note: You may not defer your enrollment to a later semester.**)

NO – I will not attend SJSU for the Spring 2025 semester (Your application will be withdrawn from further consideration.)

If you anticipate any problems completing the required steps below by the stated deadlines, contact nextsteps@sjsu.edu immediately.

Students requesting academic, housing, and/or orientation accommodations due to disability-related limitations are encouraged to register with the Accessible Education Center once Intent to Enroll is submitted. Register online at sjsu.edu/aec

STEP 2

STEP 3

**SIGN UP FOR SPRING
ORIENTATION**
nextsteps.sjsu.edu

**NEW STUDENT AND FAMILY
PROGRAMS**
sjsu.edu/newspartans

Sign Up for Spring Orientation for Transfers

Spring orientation is a mandatory one-day orientation program that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this mandatory orientation for the entire duration of the program. The cost to attend orientation is \$80 and will be included in your enrollment deposit.

Before attending spring orientation, complete Spartan Link Online Pre-Orientation. Spring 2025 admits will be given access in mid-December 2024.

During orientation, we will:

- Discuss and explain key university services
- Facilitate connections with staff, faculty and your fellow incoming students
- Host a General Education advising workshop to help in planning your academic schedule

Trained orientation leaders will:

- Answer some of your initial questions
- Provide you with information about campus programs and services
- Assist you in making the transition to college

If you do not attend or leave during any portion of the program, you will not be able to attend SJSU in Spring 2025. Students who arrive late will not be allowed to attend the program.

For more information, contact New Student and Family Programs at transfer-orientation@sjsu.edu or visit sjsu.edu/newspartans and use our Live Chat feature.

Sign up for the mandatory spring orientation at nextsteps.sjsu.edu

Students requesting Spring orientation accommodations due to disability-related limitations must register with the Accessible Education Center at least two weeks prior to their selected mandatory orientation dates. Register online at sjsu.edu/aec

STEP 3

STEP 4

NEXT STEPS
nextsteps.sjsu.edu

Pay Enrollment Deposit

To complete the Next Steps Intent to Enroll process, you will be prompted to pay your enrollment deposit online. The nonrefundable \$250 enrollment deposit covers the cost of spring orientation and reserves your spot to attend SJSU.

Please note: The \$250 enrollment deposit is nonrefundable and nontransferable, even if you do not enroll in classes for the Spring 2025 semester.

Pay your enrollment deposit at nextsteps.sjsu.edu

STEP 4

STEP 5

UNIVERSITY HOUSING SERVICES

sjsu.edu/housing
408-795-5600
uhs-frontdesk@sjsu.edu

INTERNATIONAL HOUSE

iHouse@sjsu.edu

Apply for Campus Housing

If you would like to stay on campus while attending SJSU, you must complete a housing application for University Housing Services for the Spring 2025 semester.

University Housing Services

We strive to provide supportive and affordable residential learning communities that promote academic success and individual development. Our theme communities help ease the transition to university life, serve as an extension of the classroom, and increase awareness of community responsibility. Located on the main San José State campus, the residence halls are just minutes from classes, the library, recreation and dining facilities, and downtown. Also within walking distance to campus is the International House and our new downtown residence hall, Spartan Village on the Paseo. If you have questions, contact University Housing Services at 408-795-5600 or uhs-frontdesk@sjsu.edu

To fill out a housing application, visit sjsu.edu/housing and fulfill the following requirements:

- A completed online University Housing application
- A \$50 non-refundable application fee
- Pay initial payment

For Housing accommodations due to disability-related limitations, students must register with the Accessible Education Center.

Register online at sjsu.edu/aec/students/accoms/housing-index.php

UNIVERSITY HOUSING SERVICES

sjsu.edu/housing

408-795-5600

uhs-frontdesk@sjsu.edu

SPARTAN EATS CAMPUS DINING

dineoncampus.com/SJSU

Housing Costs

Housing rent is based on double occupancy, furnished units with a 10-month contract. One-semester contracts are available at International House. Rent includes basic utilities, WiFi internet access and furniture. Please note rent amounts are subject to change. To view the most up-to-date costs for our housing facilities, visit sjsu.edu/housing

Housing Options	Description	Residents	Rent for School Year
Campus Village Apartments – Building A “CVA”	Eight-story building: Efficiencies, one and two bedroom units and bed spaces	Juniors, Seniors, Graduate Students, Faculty and Staff	\$13,289
Campus Village Apartments – Building B “CVB”	Fifteen-story building: Studios, three-, four-, and five-bedroom units	Sophomores, Juniors, Seniors, Graduate Students	\$12,853
Campus Village Suites – Building C “CVC”	Seven-story building: Four-bedroom units	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$12,950
Campus Village 2 – “CV2”	Ten-story building: Traditional hall	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$13,724
Joe West & Washburn Halls – “The Classics”	Twelve-story building (Joe West) and Three-story building (Washburn Hall): Traditional halls	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$10,235
International House “I-House”	Large residence near campus. Home to 70 U.S. and international students	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$12,412
Spartan Village on the Paseo	Eleven residential floors in the heart of downtown San José. Double, Triple, and Quad Units	Frosh, Sophomores, Juniors, Seniors, Graduate Students	\$15,021

Meal Plans (optional)

Meal plans are optional for students/residents. There are a variety of meal plans offered, including plans offering a limited number of meals per semester. Students are sure to find one that fits their needs. Please note that meal plan amounts are subject to change. More information on current meal plan options can be found at dineoncampus.com/SJSU

Housing Options	Meal Plan Options	Semester	School Year	Meal Plan and Rent for School Year
Campus Village Apartments – Building A “CVA”	90 swipes* per Semester	\$1,465	\$2,930	\$13,289 (no meal plan) \$16,219 (90 swipes) \$17,069 (145 swipes)
	145 swipes* per Semester	\$1,890	\$3,780	\$12,853 (no meal plan) \$15,783 (90 swipes) \$16,633 (145 swipes)
Campus Village Apartments – Building B “CVB”				
Campus Village Suites – Building C “CVC”				\$18,462 (5-day Gold) \$19,440 (7-day Platinum)
Campus Village 2 – “CV2”	5-day Gold (Monday - Friday)	\$2,756	\$5,512	\$19,236 (5-day Gold)
	7-Day Platinum (Monday - Sunday)	\$3,245	\$6,490	\$20,214 (7-day Platinum)
Joe West & Washburn Halls – “The Classics”				\$15,747 (5-day Gold) \$16,725 (7-day Platinum)
International House “I-House”	180 Swipes per semester	\$720	\$1,440	\$13,852
	5-Day Bronze (Monday – Friday)	\$2,288	\$4,576	\$16,988
	7-Day Silver (Monday – Sunday)	\$2,580	\$5,160	\$17,572
Spartan Village on the Paseo	Unlimited Entries	\$2,625	\$5,520	\$20,271
	SVP Plan 1	\$2,320	\$4,640	\$19,661
	SVP Plan 2	\$1,971	\$3,942	\$18,963

Meals prepared by chef onsite at I-House. Breakfast, lunch, and Dinner on Monday–Thursday; brunch and dinner on Fridays. Limited swipes and Dining Dollars also provided.

STEP 5

STEP 6

ENROLL ONLINE FOR HEALTH INSURANCE

sjsu.edu/iss/resources/health-insurance.php

INTERNATIONAL STUDENT AND SCHOLAR SERVICES

408-924-5920
international-office@sjsu.edu

Purchase Health Insurance

SJSU requires all students to have medical insurance, and all international students are required to purchase the SJSU health insurance coverage before registering for classes. You can register for the mandatory SJSU health insurance online. This is required even if you already have insurance coverage in your home country, from family, or from other sources.

Learn how to enroll at sjsu.edu/iss/resources/health-insurance.php

You can buy health insurance for a semester at a time. If you have questions about purchasing your insurance, contact International Student and Scholar Services at international-office@sjsu.edu or 408-924-5920.

STEP 6

STEP 7

SCHEDULE OF CLASSES

sjsu.edu/classes

SJSU CATALOG

catalog.sjsu.edu

COLLEGE STUDENT SUCCESS CENTERS

sjsu.edu/advising

408-924-2129

Register for Classes

You will register for classes in your MySJSU student account once you have an enrollment appointment.

Registration Appointments

You will register for classes during orientation if you have submitted all official transcripts by the date posted on your MySJSU "To Do List." Send official transcripts to verify your eligibility to enroll as early as possible to minimize delays in the assignment of your enrollment/registration appointment.

Spring Orientation (Mandatory)

To maintain your eligibility to enroll, you must attend your scheduled spring orientation.

Registering for Courses

MyScheduler will allow you to pre-plan your course schedule and send that schedule to MySJSU to complete enrollment once you are eligible. Find MyScheduler at sjsu.collegescheduler.com

Registration Holds

Sign in to MySJSU and click on the "holds" tab at the top of your Student Center to see if you have any registration holds. Click on each hold item for more information or visit sjsu.edu/registrar/registration/registration-holds.php

You do not need to come in person or call us to register.

Late Registration

After the initial registration period (Advance Registration) ends, you may still register, but not until the first day of instruction. Late registration is dependent on the space available. Getting the classes you want may be very difficult.

SCHEDULE OF CLASSES

sjsu.edu/classes

SJSU CATALOG

catalog.sjsu.edu

COLLEGE STUDENT SUCCESS CENTERS

sjsu.edu/advising

408-924-2129

What will I need to register for classes?

- A file of your SJSU admission information, including admission letters, grade reports, copies of transcripts from other schools, placement test scores, and everything related to your enrollment.
- The SJSU Catalog, which contains descriptions of classes and major and minor requirements, is available at catalog.sjsu.edu

Once I've registered, can I change my schedule?

If work or family obligations require you to change your schedule, you may make changes to your class schedule before the last day to add/drop classes.

Important note: Before dropping/swapping any class(es) from your schedule to enroll in a different class, be sure you can successfully add the other course(s). Classes at SJSU fill up quickly. If a course you want is full, search for open sections via MySJSU. Or place yourself on the class waitlist. It is not guaranteed that you will be able to enroll into waitlisted courses.

Can I still get academic advising in the Student Success Center if my transcripts have not been fully evaluated?

Yes. The advisors will advise you on general university expectations and graduation requirements, including general education course requirements. However, once you get your transcript fully evaluated by Admissions, you must meet with an Academic Advisor again to re-examine your general education checklist and progress toward degree completion because changes to your academic plan may have to be made. This is essential if you plan to graduate in a timely manner.

What if I don't register for the Spring 2025 semester?

Your admission is only good for the Spring 2025 semester. If you do not register for classes for Spring 2025, you will lose your admission and will have to reapply for the next available term.

Registration Timeline

October 2024	Tuesday, October 29	Advance Registration begins for continuing students
December 2024	Monday, December 9	Advance Registration begins for new undergraduate students
January 2025	Monday, January 20	Advance Registration ends
	Tuesday, January 21– Wednesday, January 22	Registration closed
	Thursday, January 23	Late Registration begins on MySJSU after 7:00 am
February 2025	Tuesday, February 18	Last day to drop classes via MySJSU without a "W" Last day to add classes via MySJSU

STEP 7

STEP 8

PAYMENT PLAN INFORMATION AND PAYMENT DUE DATES

sjsu.edu/bursar

THIRD PARTY SPONSORS

[sjsu.edu/bursar/services/
sponsors/3rd_party](https://sjsu.edu/bursar/services/sponsors/3rd_party)

Pay Tuition and Fees

Fees are due after registering for your classes. To see your payment due date, check the “finances” section in MySJSU. You have the option to pay in full or sign up for a payment plan. For details, visit sjsu.edu/bursar

After you register, sign in to MySJSU to view the amount you owe and your payment due date. SJSU does not send invoices to students. It is your responsibility to check MySJSU to keep current with your account. Failure to pay by the deadline may result in all your classes being dropped. For more information about payment methods, fees and payment due dates visit sjsu.edu/bursar

Payment Due Dates

Wednesday, January 15, 2025

Saturday, February 15, 2025

Tuesday, March 18, 2025

Tuesday, April 15, 2025

(Installment Payment Plan and Bookstore Charges)

(Installment Payment Plan)

Costs of Attendance

Amounts are based on full-time attendance (12 units per semester) for a nine-month academic year. More detailed information about fees can be found at sjsu.edu/faso/process/cost-of-attendance.php

Tuition and Fees*	\$18,545
Living Expenses	\$25,278
Health Insurance	\$2,250
TOTAL	\$46,073

*Tuition Fees include \$420.00 per unit for non-residents of California

Fees are Subject to Change

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, the CSU reserves the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

Third Party Sponsors

If a Third Party Sponsor, such as a foreign government agency or business and/or educational institution, agrees to sponsor you by paying your tuition and fees, please get an authorization letter from the sponsor specifying how much of your tuition they will cover and for which semesters. Submit the authorization to SJSU's Bursar's Office, Attention: Third Party Sponsor or email the authorization to: student-sponsors-waivers@sjsu.edu and retain a copy of the letter for your records.

The Bursar's Office will invoice the sponsor as appropriate for tuition and fees after the add/drop period as long as the sponsored student is registered and has submitted a current letter of authorization. Learn more at sjsu.edu/bursar/services/sponsors/3rd_party

FINANCIAL AID AND SCHOLARSHIP OFFICE

sjsu.edu/faso

INTERNATIONAL WIRE TRANSFERS

sjsu.edu/bursar/payment-refunds/methods-payment/international

PAYMENT PLAN INFORMATION, DUE DATES, AND REFUNDS

sjsu.edu/bursar

PARKING

sjsu.edu/parking

INFORMATION ON CHARGING BOOKS AND SUPPLIES

sjsu.edu/bursar/our-services/spartan-bookstore-voucher

Financial Aid

Please note that international students are not eligible for federal or state financial aid.

Scholarships

Scholarships are available to international students through SJSU's Financial Aid and Scholarship Office. International students are only eligible for scholarships that are merit-based. Need-based scholarships are part of financial aid, which is unavailable to international students.

To get more information on scholarships, visit the SJSU Financial Aid and Scholarship Office at sjsu.edu/faso

Installment Payment Plans

There are two installment plans, one for tuition and fees and one for on-campus housing. There are enrollment fees to participate for each.

Please note: Students are not able to sign up for the payment plans until charges actually appear on their account for either tuition and fees or housing charges.

International Wire Transfers

International students can now make payments via international wire transfer. San José State University has partnered with Flywire to streamline the tuition payment process for our international students. Flywire offers excellent foreign exchange rates, allowing you to pay in your home currency (in most cases) and save a significant amount of money, compared to traditional banks. You will be able to track the progress of your payment throughout the transfer process via a student dashboard, and you will also be notified via email when your payment is received by San José State.

There is no fee charged by SJSU or Flywire for international wire transfers. The bank you use to send the wire transfer usually charges a fee, so check with that bank for the fee schedule.

Learn more at sjsu.edu/bursar/payment-refunds/methods-payment/international.php

Field Trip Fees

A few courses have additional field trip fees ranging from \$11 to \$52.

Special or Optional Fees

Parking permits are available for students. A daily one-semester parking permit is estimated at \$192. Parking permit information is available at sjsu.edu/parking

Refunds

Students are highly encouraged to enroll in Direct Deposit. With Direct Deposit, you receive your refund several days quicker than a paper check and more securely. To enroll, log in to MySJSU, scroll to Finances and select Enroll in Direct Deposit. To learn more visit sjsu.edu/bursar

Bookstore Charges

Registered students can charge books and supplies purchased at the Spartan Bookstore to their MySJSU student account up to \$900 per semester. For more details visit sjsu.edu/bursar/our-services/spartan-bookstore-voucher.php

Keeping Your MySJSU Account Current

SJSU has established a business practice whereby all payments apply to the oldest debt on your account. For example, if you are making a registration payment and you have a housing debt with an earlier due date, the payment will apply to the housing charges first. Keep your account current to avoid the possibility of enrollment cancellation.

Any delinquent outstanding charges owed to the university will be submitted to the Franchise Tax Board for tax refund offset. The university, or its agent, has the right to pursue collections in order to repay a delinquent debt owed to the university.

STEP 8

STEP 8

INTERNATIONAL STUDENT AND SCHOLAR SERVICES (ISSS)

sjsu.edu/iss

408-924-5920

international-office@sjsu.edu

VISA INTERVIEW INFORMATION

sjsu.edu/iss/new-students/pre-arrival/index.php

Complete Immigration Document Process

F-1 Visas

Coming from a U.S. Institution

To complete this process, you must show your admission letter to your current school's international office. Once your current institution sends your electronic I-20 document through SEVIS, then you will receive a Transfer-Pending Form I-20 from SJSU.

Coming from Outside the U.S.

You will receive a U.S. Immigration Form I-20 directly from San José State once we have verified required documents posted to MySJSU after admission. To start the application process for an F-1 student visa, first complete the I-901 form online through SEVIS at ice.gov/sevis/i901 then pay the SEVIS fee and print out the receipt. To obtain your F-1 visa, make an appointment for a visa interview and go to the nearest U.S. Consulate with the following:

- Your current passport
- SJSU admission letter
- Your I-20 (Certificate of Eligibility) form
- Proof (receipt) of SEVIS payment
- Proof of financial support
- DS-160 application form
- Other supporting documents, as indicated on the website of the U.S. Embassy or Consulate you will be visiting

For more detailed information on preparing for a visa interview, visit sjsu.edu/iss/new-students/pre-arrival/index.php

Customs and Immigration at the Airport

Please expect this process to be a lengthy experience and prepare in advance. You must keep the following documents in your carry-on luggage so you are able to present them to a Customs and Border Protection (CBP) officer:

- Passport (must be valid for at least six months after the date of entry)
- F-1 visa stamp, valid at the time of entry
- Form I-20, must be valid
- Proof of financial support and resources reflected on Form I-20
- Tuition and/or Housing receipt(s), if you have made payments prior to your arrival
- SEVIS fee receipt

Canadian citizens are not required to apply for a visa to enter the U.S. as an F-1, but must still pay the SEVIS Fee at least 3 business days before their intended travel date, and present their Form I-20 at the U.S. port of entry.

For more information on preparing for Customs and Immigration at the airport, visit sjsu.edu/iss/new-students/pre-arrival/visa-interview

Upon arrival at SJSU, you must complete your Immigration Document Check-in at the Office of International Student and Scholar Services (ISSS).

For more information, visit sjsu.edu/iss

STEP 9

STEP 10

NEW STUDENT AND FAMILY PROGRAMS

sjsu.edu/newspartans
408-924-5972

transfer-orientation@sjsu.edu

SPRING ORIENTATION

408-924-5972

transfer-orientation@sjsu.edu

Attend Spring Orientation (mandatory)

Spring orientation is a mandatory one-day orientation program that will introduce you to the campus and its resources, connect you to your college and major department, and provide you with critical academic planning information. All admitted students are required to attend this mandatory orientation for the entire duration of the program.

For more information about spring orientation (mandatory), contact New Student and Family Programs at transfer-orientation@sjsu.edu or 408-924-5972 or visit sjsu.edu/newspartans

Spring orientation sessions:

Monday, January 13, 2025

Tuesday, January 14, 2025

Tuesday, January 21, 2025 (virtual)

Disability Accommodations

This event is wheelchair accessible. Individuals needing sign language interpreters, visual aids, or other accommodations should contact us at 408-924-5972 at least two weeks prior to their selected mandatory orientation dates.

STEP 10

STEP 11

GLOBAL SPARTAN WELCOME

[sjsu.edu/iss/events-programs/global-spartan-welcome.php](https://sjsu.edu/iss/programs/global-spartan-welcome.php)

Attend Global Spartan Welcome (GSW)

F-1 students are required to attend Global Spartan Welcome (GSW), a program specifically for international students. Because you are classified as a new F-1 international student at SJSU, you are required to attend GSW, where you will learn more about maintaining your F-1 status and important international student resources at SJSU. GSW for transfer students will take place **via Zoom on Wednesday, January 15, 10 a.m.-11:30 a.m.** More details can be found on the Global Spartan Welcome page on the ISSS website.

Additionally, federal regulations require that you must also complete a new student immigration document check-in. Instructions for completing the mandatory immigration document check-in and GSW will be sent to you via email. Please check your SJSU email account and MySJSU for updates.

STEP 11

STEP 12

IMMUNIZATION
INFORMATION
sjsu.edu/immunization

Submit Proof of Immunizations

As a new student, you will need to provide proof of immunizations prior to the first day of classes.

For more information on current requirements and how to submit proof, visit sjsu.edu/immunization

Complete Upper-Division Writing Directed Self Placement Exercise

The Upper-Division Writing Directed Self-Placement (UDW-DSP) is an exercise (not a test) that helps students place themselves in the appropriate writing course at SJSU. Before registering for an upper division writing course (100W), students must earn a “C-” or better grade in a GE area A3 course or equivalent second-semester composition course, and complete the UDW-DSP.

What you need to do:

- Make sure you have met the above criteria in order to complete the UDW-DSP
- Go to sjsu.edu/ue/student-resources/udw-dsp.php and read the information there
- Click on the link “Begin the Upper-Division Writing Directed Self-Placement Exercise” and complete the exercise (this will only take 10-15 minutes)
- Make sure you complete the UDW-DSP before you enroll in your courses at SJSU

Department Exams (If Required)

Check to see if you need to take a department-specific placement exam by contacting the department that oversees your degree program (major). Learn more by reviewing the Course Placement by Examination section of the catalog at catalog.sjsu.edu

Students requesting Department Exams accommodations due to disability-related limitations must register with the Accessible Education Center at least two weeks prior to the exam dates. Register online at sjsu.edu/aec

For questions about the UDW Directed Self Placement Exercise, please visit sjsu.edu/ue/student-resources/udw-dsp.php



SJSU'S OFFICIAL MASCOT
IS THE SPARTAN

Important Resources

Student Responsibilities and Rights

As members of the academic community, students accept both the rights and responsibilities incumbent upon all members of the institution (S90–5). Students are encouraged to consult the Student Responsibilities and Rights section of the SJSU Catalog (catalog.sjsu.edu) to ensure an understanding of the resources, requirements, and programs designed to support students' academic and personal growth, as well as review important university policies and procedures every student at SJSU is responsible for knowing and upholding.

Student Code of Conduct

Members of SJSU are expected to uphold the community standards and demonstrate academic integrity, accountability for one's actions, respect for oneself and one's community, and personal development. It is, therefore, important that students familiarize themselves with the Student Conduct Code and Academic Integrity Policy for which they are accountable. This information can be found in the SJSU university catalog at sjsu.edu/studentconduct/policies.php

Students with Disabilities

The Accessible Education Center (AEC) provides academically related accommodations and services for students with disabilities. To qualify, students must complete an AEC application and meet with an AEC Counselor. A wide spectrum of accommodations/services/auxiliary aides are available to students based on individual needs. Accommodations include, but are not limited to: Consideration for priority registration, note takers, sign language interpreters/captioners, test accommodations, academic counseling, disability management and assistive technology training.

Students can register with the AEC anytime during the semester; however, it is recommended students provide the AEC with disability verification as soon as possible to assist them. Visit AEC's website (sjsu.edu/aec) for more information.

Non-Discrimination Policy

Statement of Nondiscrimination

The California State University (CSU) is committed to maintaining an inclusive community that values diversity and fosters tolerance and mutual respect. CSU does not discriminate on the basis of sex or gender, which includes gender identity (including transgender), gender expression, sexual orientation or sex stereotype in its education programs or activities. Title IX of the Education Amendments of 1972, and certain other federal and state laws, prohibit discrimination on the basis of sex or gender or sexual orientation in employment, as well as in all education programs and activities operated by the University (both on and off-campus). The protection against discrimination on the basis of gender or sexual orientation includes sexual harassment, sexual misconduct, and dating and domestic violence, and stalking.

The Office for Title IX and Equal Opportunity is responsible for discrimination, harassment, and retaliation based on gender, as described above, as well as the oversight of compliance with non-discrimination, harassment, and retaliation based on Age, Disability (physical and mental), Genetic Information, Marital Status, Medical Condition, Nationality, Race or Ethnicity (including color or ancestry), Religion (or Religious Creed), and/or Veteran Status or Military Status, and other characteristics that make our community unique.

For more information related to the Office for Title IX and Equal Opportunity, including who to contact and links to policies, visit sjsu.edu/titleixeo

Contacts

For a complete campus directory of faculty, staff and departments, visit sjsu.edu/directory

Accessible Education Center

sjsu.edu/aec
aec-info@sjsu.edu
408-924-6000

Admissions (Undergraduate Admissions Office)

sjsu.edu/admissions
admissions@sjsu.edu
408-283-7500

Athletics

sjsuspartans.com
408-924-1200
Twitter: @SJSUAthletics
Instagram: SJSUSpartans
Facebook: SJSUSpartans

Bookstore

spartanbookstore.com
408-924-1800

Career Center

sjsu.edu/careercenter
careerhelp@sjsu.edu
408-924-6031

Class Schedules

sjsu.edu/classes

College Student Success Center

sjsu.edu/advising
academic.advising@sjsu.edu
408-924-2129

Financial Aid and Scholarship Office

sjsu.edu/faso
fao@sjsu.edu
408-283-7500

Housing

University Housing Services
housing.sjsu.edu
uhs-frontdesk@sjsu.edu
408-795-5600

International Student & Scholar Services

sjsu.edu/iss
international-office@sjsu.edu
408-924-5920

Library (Dr. Martin Luther King, Jr. Library)

library.sjsu.edu
408-808-2300

Maps/Directions to SJSU

sjsu.edu/about_sjsu/visiting
sjsu.edu/map/directions

New Student and Family Programs

(for Spartan Experience for Transfers questions)
sjsu.edu/newspartans/transfer-orientation
transfer-orientation@sjsu.edu
408-924-5972

Parking

Purchase parking permits online only
sjsu.edu/parking
parking@sjsu.edu
408-924-6557

Registration (Registrar's Office)

sjsu.edu/registrar
registrar@sjsu.edu
408-283-7500, option 3

Spartan Eats Dining Services

dineoncampus.com/SJSU

Student Wellness Center

sjsu.edu/wellness
studentwellnesscenter@sjsu.edu
408-924-6122

Testing Office

testing.sjsu.edu
testing-office@sjsu.edu
408-924-5980

Title IX and Equal Opportunity

sjsu.edu/titleixeo
titleixeo@sjsu.edu
408-924-7290
After hours text: 669-877-0620

Tours of SJSU

(virtual campus tour)
youvisit.com/tour/sjsu
sjsu.edu/soar
outreach@sjsu.edu
408-924-2786

Transportation Solutions

as.sjsu.edu/asts
transportation@sjsu.edu
408-924-7433

Tuition (Bursar's Office)

Fees, Payments and Refunds
sjsu.edu/bursar
bursar@sjsu.edu
408-924-1601






Tutoring and Mentoring Services (Peer Connections)

peerconnections.sjsu.edu
peerconnections@sjsu.edu
408-924-2587

Writing Center

sjsu.edu/writingcenter
writingcenter@sjsu.edu
408-924-2308

CONNECT WITH SJSU

-  @SJSU on Instagram | @futurespartans on Instagram
-  @SJSU on X (formerly Twitter)
-  linkedin.com/school/san-jose-state-university
-  @SJSU on YouTube
-  facebook.com/sanjosestate