Request for an Addition/Change of Major or Minor Students with 90 or more units

Office of the Registrar One Washington Square San José, CA 95192-0009

Instructions
1. Please type directly into each field.
2. Provide all documentation and obtain all required signatures or your request will be returned.
3. Submit a personal statement on how the change/addition of major or minor will affect your graduation. You can attach your personal statement or write it on the back of this form.
4. Submit this form to window "R" (Registrar) in the Student Services Center (SSC) after obtaining all signatures.
IMPORTANT: Newly admitted students may not apply for a change of major until the first day of instruction.

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<th>SISU ID</th>
<th>Last name</th>
<th>First</th>
<th>Middle</th>
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Contact Information: Phone# (cell preferred) E-mail Address

Current Major/Concentration: Current Minor:

Type of Degree Requested e.g. BS, BA, BFA, or BMus:

Proposed Graduation Term/Year:

Have you applied for graduation?   Yes (or in progress)   No. If no, new major advisor’s signature

Attach Required Documentation:

1. □ Major/Minor form(s) for current major/minor and requested major/minor
2. □ Personal Statement
3. □ Copy of unofficial transcript printed from MySJSU
4. □ Fill in the following information

   Earned Units (UE) from 2 year institution (If this number is 70 or above, please put 70)
   Earned Units (UE) from 4 year institution (other than SJSU)
   Earned Units (UE) from AP/IB scores, military credit, etc.
   Earned Units (UE) at SJSU
   TOTAL EARNED UNITS

For approval of your new or added Major/Minor, the following signature(s) is/are required from your new Major/Minor Department(s). This request is valid for one month after the date of the first signature.

1. Check box(es) that apply to you:
   □ New Major Objective:                      Major Advisor’s or Chair/Director’s Printed Name/Signature/Date
   □ Additional Major Objective:               Major Advisor’s or Chair/Director’s Printed Name/Signature/Date
      (Double Major)

2. □ New Minor Objective:                     Minor Advisor’s or Chair/Director’s Printed Name/Signature/Date
3. □ Additional Minor Objective:               Minor Advisor’s or Chair/Director’s Printed Name/Signature/Date
   (Double Minor)

Department Chair/Director’s Printed Name/Signature/Date

College Associate Dean’s Printed Name/Signature/Date or H&A students should get the signature of Director, H&A Student Success Center

Major Minor 90 or more 9-29-17