

## PAYMENT DUE DATES

A student's payment due date is dependent on when they register. For more information on due dates, please see semester schedules page at [http://www.sjsu.edu/bursar/fees\\_due\\_dates/due\\_dates/index.html](http://www.sjsu.edu/bursar/fees_due_dates/due_dates/index.html).

The Bursar's Office posts daily reminder messages to students' MySJSU portal starting one week prior to each payment due date. Students should check their accounts often for important information, as it is their responsibility to know their payment due date when they register for classes, or sign up for a payment plan. No invoices are issued.

Monthly payment due dates for fall occur from June to October, and from December to March for spring.

Payment plans are available for the fall and spring semesters allowing students to pay their balance over time. The number of payments depends on when they register. Students can sign up for a payment plan on their MySJSU account and will be charged a \$35.00 participation fee.

## FINANCIAL AID FEE DEFERRAL

Students who apply for financial aid will have a fee deferral placed on their account to prevent enrollment cancellation, up until the deferral is removed, if: (1) they are eligible to receive financial aid; and (2) they submit all required documents by the deadline to the Financial Aid and Scholarship Office.

The financial aid fee deferral will be removed approximately one week after the first day of classes. If financial aid has not disbursed or does not cover the entire balance, students will be required to make payment by the September due date for fall, and the February due date for spring. Students can sign up for a two-month payment plan, prior to those due dates.

The financial aid fee deferral only applies to tuition and fees. A separate fee deferral for housing must be obtained from the Housing Office and is dependent on whether the student has enough financial aid to cover tuition, fees and housing.

Financial aid includes scholarships, grants and loans, which are disbursed directly onto the student account. It also includes Federal Workstudy, which is paid directly to the student.

## ENROLLMENT CANCELLATION

Enrollment cancellation is run the next business day after the payment due date and all classes are dropped. Students can re-add their classes according to the appropriate late enrollment petition found on the Registrar's website under forms. If classes have started, there will be a fee depending on whether they are adding their classes during pre-census or post-census.

Note: When students are adding or dropping classes, faculty and academic advisors may be unaware of the true impact these activities have on a student's account and should avoid disseminating incorrect financial information. For example, non-resident students are charged a \$396.00 per unit non-resident fee, so if they add units, their charges will increase. Students should be directed to review the university refund policy at [http://www.sjsu.edu/bursar/payment\\_refunds/prorata\\_refund/index.html](http://www.sjsu.edu/bursar/payment_refunds/prorata_refund/index.html).

## QUESTIONS?

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