INTERN PERFORMANCE EVALUATION

JUSTICE STUDIES DEPARTMENT
ONE WASHINGTON SQUARE – SAN JOSE, CA 95192-0050

After completing this evaluation, please submit it in one of two ways: 1) Place it in an envelope, seal it, and place your signature across the seal before giving it to your intern for delivery to their JS 181 internship instructor; 2) Scan a copy and email it directly to the JS 181 instructor.

Stı	udent's JS181 Course Instructor:						
Stı	udent's Name:	Semester/Date:					
PΙθ	ease mark the appropriate answer for each item. 4 = Superior 3 = Good 2 = Average 1 = Poor	X = No	ot Able t	o Evalu	ate		
Αb	ility to carry on Community Organization work	4	3	2	1	X	
1.	Understanding of purpose and function of agency						
2.	Ability to understand and use agency policies and procedures efficiently						
3.	Ability to plan, organize, and use time effectively						
Co	mments:						
De	evelopment of skill	4	3	2	1	Х	
1.	Ability to obtain pertinent information when needed						
2.	Ability to plan course of action						
3.	Ability to relate and apply knowledge of specialized area t problem or agency function	0					
4.	Ability to communicate with staff and others						
5.	Ability to record pertinent facts						
6.	Ability to write & summarize facts						
7.	Ability to give oral reports						
Со	mments:						

	apacity for Profe	ssional Development	4	3	2	1	Χ
1.	Integration of theory	and practice					
2.	Shows pattern of co	ontinuous learning					
3.	Ability to focus on p	roblems and needs of agency					
4.	Attitude towards pro	ofessional development					
5.	Promptness						
6.	Dependability						
Co	omments:						
th	s the Internship s e Number of Hou	Supervisor and based on urs Completed:	your accou	unting	, pleas	e prov	ide
internsn	in Cunawisan	AGENCY CONTACT INF	ORMATION:				
	ip Supervisor:	AGENCY CONTACT INF	ORMATION:				
(1	ip Supervisor: Please Print Name)	AGENCY CONTACT INF	ORMATION:				
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	Please Print Name) (Signature) (Email)	(Date)		ase Attac	h Bus. C	ard Here	
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