# SAN JOSÉ STATE UNIVERSITY

# The Valley Foundation School of Nursing

# PETITION FORM

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| NAME:  | SJSU ID #: (*if applicable*)  |
| EMAIL:  | PHONE:  |

This petition may be used to request a variety of actions including, but not limited to**\***:

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| --- | --- |
| [ ]  Program complaint or grievance | [ ]  Admissions repeat pre-requisite course |
| [ ]  Program disqualification appeal | [ ]  Admissions attempt on TEAS |
| [ ]  Grade appeal or grade dispute | [ ]  Other (*clarify below*):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

A separate petition is required for each request. After completing this form submit to nursing@sjsu.edu. Expect a response from administrative staff within 5-buisness days with further information or instructions.

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| I REQUEST THAT: |

*Supporting documentation may include emails or notes, course descriptions or course syllabi, course grades, transcripts, transfer credits, unsatisfactory forms, midterm, or final evaluations. If a TEAS issue, include copies of prior TEAS/transcripts.*

**\***For issues of sexual discrimination or sexual misconduct, please contact [**Title IX and Gender Equity Office**](https://www.sjsu.edu/titleix/) at <https://www.sjsu.edu/titleix/>. Title IX states, “*No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”*

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| SIGNATURE:  | DATE:  |

OFFICE USE ONLY

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| DECISION:  |  |

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| TVFSON REPRESENTATIVE:  | DATE:  |