Appendix: Signature requests to these signers will be sent as follow:

1. **Send Signature Request**
2. **All Instructors**
3. **All Department Chairs**
4. **College of Professional and Global Education (cpge@sjsu.edu)**
   - If answered Yes to Open University question OR answered Yes to Special Session question.
5. **Graduate Admissions and Program Evaluation (gape@sjsu.edu)**
   - If answered Yes to Open University AND Yes to Requesting Graduate 200-level classes questions.
6. **Office of Registrar (records-regist@sjsu.edu)**
   - **Denied**
     - Petition Enter Deny Reason
     - Completed Petition Emailed to All Signers
   - **Processed**
7. **Financial Aid & Scholarship Office (fao@sjsu.edu)**
   - If answered Yes to Financial Aid question.
8. **Bursar/Cashier (cashierbanking@sjsu.edu)**
   - Completed Petition Emailed to All Signers
9. **Student**
   - Need to open the petition attachment from the *Completed email* to see whether your petition has been *Processed* or *Denied* and comments.

*Check Petition Result*