

October 22, 2021

Subject: Spring 2022 Registration Reminders

To: Campus Community

Hello Colleagues,

Spring 2022 Advance Registration starts on Tuesday, October 26. Please find updates relating to the Spring 2022 registration information. A copy of this communication will also be published on the Registrar's website for your reference. <https://www.sjsu.edu/registrar/faculty-staff/registrar-updates.php>

1. Enrollment Appointments Schedule

Attached in your email is the Enrollment Appointments Schedule. Please share with your appropriate staff members.

Note that for the Spring 2022 new undergraduate admits, students will be able to register for classes starting Dec. 13 after they complete their Intent to Enroll by Dec. 1. Graduate new admits will be able to register starting Oct. 26 along with the continuing students.

2. Enrollment Limit and Automated Waitlist

In previous weeks, students were messaged about the enrollment limit requirements for the Spring 2022.

Please refer to the messages attached in your email which were sent to the undergraduate and graduate students, respectively in regards to unit limits and corresponding dates for registration.

The automated waitlist process with the reordering of the graduating seniors and graduating graduate students to be prioritized on the waitlists will run starting on November 15 through 9 days after the start of the term. (Feb.3, 2022). Enrollment priority is based on when the student signed up on the waitlist and their expected graduation date for Spring 2022, Summer 2022, or Fall 2022.

Graduate students with an approved candidacy form on file and with 21 units earned will be given priority with the same standing as graduating seniors. They will be added to the class based on when they signed up.

Refer to this link for other details about the enrollment limits:

<https://www.sjsu.edu/registrar/registration/enrollment-limit-waitlist.php>

All other important dates and deadlines can be found on our website at

<https://www.sjsu.edu/registrar/calendar/spring-2022.php>.

Please share this communication with all your departments and staff who need to know this information.

Thank you.

Sincerely,

Marian Yao, MBA

University Registrar & FERPA Compliance Officer