

**SAN JOSE STATE UNIVERSITY
ONE WASHINGTON SQUARE
SAN JOSE, CA 95192**

**Amendment A to University Policy F08-2, Repetition of
Courses; Academic Renewal**

Legislative History:

At its meeting of May 14, 2018, the Academic Senate approved the following Amendment to University Policy F08-2 presented by Senator Sullivan-Green for the Instruction and Student Affairs Committee. University Policy F08-2 was approved and signed by President Jon Whitmore on November 20, 2008. F08-2 replaced University Policies F78-3, S94-4, F94-5, and S00-10 and amended University Policy S04-2.

**Approved and Signed by President
Mary A. Papazian on July 17, 2018.**

**POLICY RECOMMENDATION
Amendment A to University Policy F08-2
Repetition of Courses; Academic Renewal**

- Whereas, F08-2 prohibits students from registering for a course during Advanced Registration; and
- Whereas, this prohibition negatively affects students' progress to degree; and
- Whereas, departments have difficulty managing student demand for courses when these students are unable to be tracked in PeopleSoft; therefore be it
- Resolved, that F08-2, Section I.A. and I.A.1, be amended to say:
- I.A. Undergraduate and post-baccalaureate students (regular enrollment and Open University) may repeat courses only if they earned grades lower than a C (including WU, IC, and NC). **Special programs, such as credential programs, that are governed by external standards may require grades higher than a C. In courses specific to those programs, a course repeat may be permitted when the grade does not meet the necessary standard.** Graduate students may repeat*

courses only if they earned grades lower than a B (including WU, IC, and NC). Repeating a course with an Incomplete (“I”) grade is not allowed; a grade must be assigned or the “I” must revert to an “IC” prior to repeating the course.

I.A.1. Any matriculated student who is repeating a course for the first time shall be allowed to register for the course during the Advance Registration period no earlier than approximately three weeks prior to the start of the semester. Students who have received a grade of “W” will be treated as a first-time registrant for a course. Students who are repeating a class for two or more times shall submit a completed petition to the Registrar’s Office (the petition form is available through the Registrar’s Office).

Approved:	April 30, 2018
Vote:	13-0-0
Present:	Busick, Hospidales, Gill, Grindstaff (Non-voting), Khan, Kim, Kinney, Nash, Ng (Non-voting), Sen, Simpson, Sullivan-Green, Trousdale, Walters, Wilson
Financial impact:	None
Workload impact:	TBD