



San José State
UNIVERSITY

A campus of The California State University

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S04-9

At its meeting of May 10, 2004, the Academic Senate passed the following Policy Recommendation presented by Stephen Branz for the University Library Board.

**POLICY RECOMMENDATION
MODIFICATION TO SJSU LIBRARY POLICY S03-5, SEC. 5.1 AND 9.2.4
REGARDING TRANSITION: REFERENCE COLLECTION**

Whereas, University Library Policy S-03-5, Section 9.1 charges the University Library Board with recommending revisions and expansions of S-03-5,

Whereas, section 9.2.4 requires that acquisitions of SJSU reference materials that duplicate City reference materials may not be discontinued until after the first evaluation cycle (scheduled for 2008/09),

Whereas, section 9.2.4 was written and approved by the Senate in 1998 when SJSU faculty and students relied much more heavily on printed reference materials than is true in 2004,

Whereas, the current California State budget crisis makes it imperative that the SJSU Library be able to reduce subscription dollars for reference acquisitions that duplicate City materials when the level of use does not justify retaining two subscriptions, now therefore, be it

Resolved, that after studying the use of the duplicate reference subscriptions, the SJSU Head of Academic Services in consultation with the SJSU Reference Collection Management Committee and the University Library Board be authorized to make decisions on cancellation of duplicate reference subscriptions,

Resolved, that Section 9.2.4 be deleted:
~~9.2.4 Transition: Reference Collection. To allow for adequate study of usage patterns prior to any irreversible decision to combine the University Reference collection with the City reference collection, there shall be a moratorium on comingling of the University and City reference collections prior to the completion of the first cycle of the Library Academic Services Plan. The University shall not discontinue acquisitions of materials for its reference collection, except for electronic materials, on the basis of duplication with City materials during this period. As part of the first cycle of the Library Academic Services Plan, the Dean of the University Library, the Head of the Reference Department, and the University Library Board will study reference usage patterns and then shall~~

~~recommend a permanent arrangement for the Senate to consider incorporating into section 5 of this policy.~~

Resolved, that Section 5.1 General faculty and staff support shall be amended to read:
. . . The City and the University will share delivery of basic reference services through a common service area on the second floor. City and University materials in the reference collection shall be classified in the Library of Congress system and shall be co-located. All reference materials acquired by the University Library through purchase or donation shall be clearly identified as the property of the University by ownership marks. Referral policies and procedures will ensure that faculty and students, who seek specialized assistance for University coursework and research, will receive the most appropriate type of assistance from qualified University experts.

ULB Vote (4/5/04): 11-0-0

Present: Stephen Branz, Edith Crowe, Allison Heisch, Paul Kauppila, Daniel Nilsen, David Parent, Kenneth Pierce, Bernice Redfern, Dayana Salazar, Judy Strebel, Andrew Wood

Absent: Patricia Breivik, Ji-Mei Chang, Aharon Hibshoosh, Shirley Reekie, Blanche Woolls

Financial Impact: Initial savings of approximately \$5,000

**Action by University President: Approved by Interim President
Joe Crowley on 5/12/2004**