

EXECUTIVE COMMITTEE MINUTES December 10, 2007

Present: Backer, Bros, Henderson, Kassing, Kaufman, Lee, Lessow-Hurley, McClory, Meldal, Najjar, Sigler, Sivertsen, Van Selst, Von Till

Absent: Phillips

Guests: Halualani, Carr

1. The consent calendar was approved.
2. Updates:
 - a. Blood Drive:

FDA policy violates campus anti-discrimination policy and therefore no new blood drives will be held on campus through the end of the semester. The president's office has been working on developing a position statement, which will be announced to the campus, media, congressional delegates, and other campus presidents in early January. President Kassing will also bring up this issue at the February 2008 meeting of campus presidents.
 - b. CSU Statewide Senate:

Senator Sabalius has volunteered to attend CSU statewide meetings in fall 2008 while still on sabbatical. Vice Chair Meldal will replace Senator Sabalius at the spring 2008 meetings.
 - c. Faculty Diversity Committee:

Chair Lessow-Hurley shared that she had convened the Faculty Diversity committee, and the committee has agreed to work with Rona Halualani on the inclusive excellence master plan. The committee elected Dolores Mena as its chair.
3. Chair Lessow-Hurley announced that the Executive Committee needed to appoint an Administrator to the Student Fairness Committee. The Provost will bring recommendations to the next meeting.
4. Chair Lessow-Hurley asked for the Executive Committee's guidance on replacing Ron Rogers on the Resource Review Board (RRB). Dr. Rogers' teaching schedule will make it impossible for him to attend RRB meetings in the spring. His term expires at the end of spring 2008. The Executive Committee decided to not replace Dr. Rogers for the spring 08 semester, pending the outcomes of our strategic planning assessment process. The Executive Committee also discussed the lack of representation from all colleges on the RRB. Chair Lessow-Hurley commented that it has been very difficult to recruit faculty for the RRB.
5. Sustainability Committee:

The Organization and Government Committee (O&G) discussed creating a Sustainability Committee. O&G decided it was premature to form a permanent committee, and recommended creating a task force that would be charged with

surveying the campus to see what is currently being done, and consider the membership and charge of the committee. Chair Lessow-Hurley commented that this issue was being addressed all over campus except in the Senate and that the Senate needed to get out front in coordinating our efforts, educating the campus, and providing a policy home for issues related to sustainability.

6. Academic Probation on Transcripts:

I&SA Chair Sivertsen noted that there appears to be a problem getting notations of disqualification or probation removed when the probation or disqualification is lifted. The Executive Committee discussed whether this was an operational or policy issue. VP Lee will contact Marilyn Radisch in CMS to determine whether this is a Peoplesoft issue and will report back to the Executive Committee. Vice Chair Meldal said I&SA currently has a referral regarding change of grades, and that AVP Cooper and Marian Sofish had been in conversation about it. I&SA Chair Sivertsen will follow up with AVP Cooper.

7. Policy Committee Updates:

a. Curriculum and Research Committee (C&R):

C&R is working on an Instructional Materials Accessibility policy. This involves asking departments to certify that all their materials are accessible. The policy calls for all courses to be compliant by 2012. C&R is working on a way to identify students that need accommodation, possibly by having them check a box during registration. In order to provide support for faculty, the Disability Resource Center (DRC) will train one person from each college to be a liaison. In addition, C&R is considering creating templates for greensheets.

b. CSU Statewide Senate:

Senator Van Selst commented that an effort to create a system-wide policy with reference to drops, withdrawals, incompletes, and renewals (DWIR) policy has met with resistance from all the campuses, and is not likely to go any further. The MBA Fee policy will go to the Board of Trustees in March 2008. Response to the Access to Excellence draft was fairly uniform across the system. In general, it was noted that the plan did a good job of describing the strategic context, but did not offer a coherent or useful strategic plan. Another draft is in the works, and is likely to be circulated in early January.