

**STUDENT UNION BOARD OF DIRECTORS
AUDIT COMMITTEE- SPECIAL MEETING**

**Meeting Minutes
September 30, 2021
2:00 PM**

This was a hybrid meeting.

**In-person: Student Union Inc. Building, Conference Room 6
Telecommute meeting by Zoom Video Conference.**

This meeting was facilitated in person and through an online Zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

Voting Members Present: Dr. Sonja G. Daniels, Ninh Pham-Hi, Anoop Kaur, Soumya Trivedi
Voting Members Absent: None
Non-Voting Members Present: David Alves, Tamsen Burke

I. CALL TO ORDER

Director Kaur called the meeting to order at 2:06 p.m

II. ROLL CALL

Director Kaur asked Kelly Goldsmith to take roll. Kelly Goldsmith completed a verbal roll call.

III. APPROVAL OF SEPTEMBER 30, 2021 AGENDA

Director Kaur asked for a motion to approve the September 30, 2021 Audit Committee Meeting Agenda as presented.

Mr. Pham-Hi motioned to approve the agenda; Director Daniels seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed

IV. DISCUSSION ITEM

A. Annual Fiscal FY 21/22 Final Draft Audit Report

Mr. Alves reviewed the changes made to the report from the original draft which was presented to the Audit Committee on September 7, 2021. A change relating to modification of GASB 75 report due to questions from the auditors relating to the discount rate. The second change was a change relating to the presentation of a \$4 million dollar contribution to the University from Operating Expenses to Non-Operating Expenses.

The Board discussed the changes. Mr. Alves addressed Board questions which included the reason for the decrease in rental income and operating revenue from 2020 to 2021. This was due to the pandemic and the reduction in events and the reduction in student fees received by the Student Union in fiscal year 2021. Mr. Pham-Hi explained that there is current litigation directly affecting CSU auxiliary organisations. Students have filed a class action against the CSU as a whole, to have their student fees returned for 2020-2021 since they were not on campus due to the pandemic.

Ms. Burke explained that the cash balance on October 1 will be about \$9 million dollars and the balance on June 30 was \$11 million dollars. She also explained that the Student

Union and the Research Foundation were the two auxiliaries that gave contributions to the University during the pandemic. We presented the contribution as an operating expense based on RSM's recommendation. The Research Foundation presented their contribution as a non operating expense so it was reported differently to the University. We changed our report to a non operating expense and it was also recognized as a contribution. Ms. Burke clarified that the Bylaws allow for the Board to give contributions. She also explained that the Reserve Policy does not state what we are using the reserves for as an organization. This is something the Board will need to revise so there is a clear understanding of how SU reserves will be used.

V. ACTION ITEM

A. Approval Annual Fiscal FY 21/22 Final Draft Audit Report

Director Kaur asked for a motion to approve the Annual Fiscal FY 21/22 Final Draft Audit Report.

Mr. Pham-Hi motioned to approve the agenda; Director Daniels seconded the motion.

Vote on the Motion: 4-0-0 Motion Passed

VI. MEETING ADJOURNMENT

Director Kaur asked for any objections to adjourn the meeting. Hearing no objections, Director Kaur adjourned the meeting at 2:40 p.m.

The Student Union Board of Directors is a public body, and members of the public have a right to attend and participate in its meetings. This schedule is established as a best approximation of how long each scheduled meeting will take to complete its business. Depending on the length of the discussions, which are not possible to predict with precision in advance, the scheduled meeting times indicated may vary widely. The public is advised to take this uncertainty into account in planning to attend any meeting listed on this schedule.