

# San José State University Research Foundation

**Position:** Lifeguard

**DEPARTMENT:** Timpany Center

**IMMEDIATE SUPERVISOR:** Aquatics Lead

**POSTING DATE:** August 27, 2021

**CLOSING DATE:** Open Until Filled

**SALARY:** \$16.00 - \$18.00 per hour

**EXEMPT STATUS:** Part-time (50% FTE), 20 hours per week during the semester, up to 40 hours during intersession if needed (morning, mid-day and evening shifts available), non-exempt, non-benefited, mandatory benefits only

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## TIMPANY CENTER'S MISSION

To provide, through multi-agency involvement and San José State University student service learning, inclusive aquatic and land-based activities that target the promotion of physical health and wellness in individuals with disabilities, obesity, and/or advanced age from the greater Santa Clara County community. The Santa Clara County-owned facility has been operated since 2009 by the SJSU College of Applied Sciences and Arts Department of Kinesiology that utilizes the SJSU Research Foundation for assistance with fiscal and administrative management.

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## GENERAL NATURE OF POSITION

Timpany Center lifeguards are responsible for providing a safe environment for individuals with disabilities, obesity, and/or advanced age in or around the pool and locker rooms. Additionally, lifeguards will help to create a hospitable environment and to be highly focused on providing superior customer service to the Timpany Center's members and guests.

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## ESSENTIAL DUTIES & RESPONSIBILITIES

1. Assists with patron safety by preventing and responding to emergencies, enforcing all facility rules, regulations, policies, and procedures.
2. Respond and perform water rescues, First Aid and/or CPR appropriately, following aquatic emergency action procedure (EAP) protocol.
3. To adhere to the pool rules and facility rules in a fair and equitable manner and explain the rationale for the rule(s) when needed.

4. Organize and clean deck equipment.
  5. Assist with wheelchairs, walkers, and any other mobility aids.
  6. Assist in general aquatic facility cleaning and maintenance—to include knowledge of water chemistry.
  7. Be on time and cover all assigned hours, arriving fully prepared, and ready to guard. If unable to work, the lifeguard will find an approved substitute.
  8. Maintain superior skill level(s) for the certifications that you possess through self-practice, team audits/practice, and scheduled in-service trainings.
  9. Attend all staff and evaluation meetings as requested.
  10. Perform other job-related tasks as assigned.
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### INTERPERSONAL CONTACTS

- Reports directly to the aquatics lead.
  - Interacts with Timpany Center staff, including but not limited to, swim lesson instructors, aquatic and land fitness instructors, reception staff, interns, volunteers, managers, and directors.
  - Maintains appropriate interaction with all members, clients, and contracted users.
  - Final disposition of all situations involving aquatic related situations rests with the director(s) of the Timpany Center.
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### SUPERVISORY RESPONSIBILITIES

- No supervisory responsibilities.
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### QUALIFICATIONS

#### Education and Experience

- High school diploma or equivalent
- Minimum of 6 months of related work experience
- Certified Red Cross Lifeguard Training Certificate, or equivalent
- American Red Cross CPR for the Professional Rescuer, or equivalent
- American Red Cross Standard First Aid, or equivalent
  - Online certifications will not be accepted.
  - On-site training available and certification must be obtained prior to working.

#### Knowledge, Skills, Abilities Required

- Knowledge and ability to evaluate water conditions to determine any potential dangers or hazards.
- Knowledge of on-site protocols, operational procedures, and safety policies.
- Swimming proficiency.
- The physical environment requires the employee to work inside in warm and wet conditions.
- Must be available to work some evening and weekend hours.

- Must be able to lift, maneuver, and manipulate members in the event of an emergency.

### Physical Requirements

- Able to lift 45 pounds safely and stand for an extended period of time.
- Maintain an appropriate level of fitness in order to competently perform all job related tasks able.

### Complexity of Duties

- Have the strength and maturity to handle varying degrees of communication from extremely opinionated members including criticism, questions, and operational oriented ideas/concerns.
- Be sensitive toward and have the maturity to work with individuals who have special needs including: obesity, disabilities, and advanced age.

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**NOTE:** This position description intends to describe the general nature and level of work being performed by people assigned to this job. It is not intended to include all duties and responsibilities. The order in which duties and responsibilities are listed is not significant. **Additionally**, this position is considered a “sensitive” position by SJSURF and CSU policy. Consequently, the successful candidate must undergo and successfully complete the Live Scan (fingerprinting) background check as a condition of their employment. This background check must be completed before the actual start of employment.

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### APPLICATION PROCEDURE

To apply for this position, an applicant must submit a formal application for employment, as well as a resume, and a cover letter. The applicant may do this via e-mail. The formal employment application is located on the SJSURF website on the [Forms page](#). **Due to the COVID-19 health crisis, all candidates must submit their application materials to [foundation-jobs@sjsu.edu](mailto:foundation-jobs@sjsu.edu).**

Please address your formal application, your resume, and your letter of interest directly to:

San José State University Research Foundation  
Attn: HR/Job Code: **LIFEGUARD TC**  
E-mail: [Foundation-jobs@sjsu.edu](mailto:Foundation-jobs@sjsu.edu)

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the San José State University Research Foundation SJSURF. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current SJSURF employees who apply for the position.

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### REASONABLE ACCOMODATION

The San José State University Research Foundation (SJSURF) is committed to providing access, equal opportunity and reasonable accommodation for individuals with physical or mental disabilities in the employment, recruitment, examination, hiring and interviewing processes. If you are a job seeker with a physical or mental disability and require a reasonable accommodation to search, apply, or interview for a job opening or otherwise need a reasonable accommodation during the application and hiring process, please contact us at [foundation-jobs@sjsu.edu](mailto:foundation-jobs@sjsu.edu). In the email message, please indicate your full name, phone number, and the type of assistance required. You must not reveal the underlying medical reason for your needed reasonable accommodation or otherwise disclose confidential medical information.

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## ABOUT THE SJSU RESEARCH FOUNDATION

SJSURF employment is separate and distinct from San José State University or state of California employment. SJSURF employees are not employees of SJSU or of the state of California.

SJSURF is a non-profit auxiliary of San José State University. SJSURF is totally self-supported. The majority of the organization's funding comes from the federal government, and other public and private entities. With annual revenues totaling over \$65 million, programs managed through SJSURF cover a rich diversity of applied research, public services, and educational related activities.

**SJSURF is an equal opportunity employer** and does not discriminate on the basis of race, color, creed, gender, religion, marital status, registered domestic partner status, age, national origin, ancestry, physical or mental disability, medical condition, sex, genetic information, sexual orientation, military and veteran status or any other consideration made unlawful by federal, state, or local laws. It also prohibits unlawful discrimination based on the perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics.