

**CALENDAR FOR PERIODIC EVALUATION OF TENURED FACULTY
"POST TENURE REVIEW" AY 2021 – 2022**

Due Date¹	Activity	Details
NOVEMBER		
Fri, Nov 18	Distribute List, S97-5, and Instructions to Faculty, Chairs, and Deans ²	UP - FS
JANUARY		
Thu, Jan 7	Remind PTR Faculty of Upcoming Review; <i>PTR faculty assemble evidence of their performance in eFaculty's F180</i>	UP - FS
Fri, Jan 28	Submit Requests to Postpone or Waive PTR Process	PTR Faculty to UP - FS
FEBRUARY		
Fri, Feb 11	Distribute Postponement Approvals	UP - FS
Fri, Feb 18	Report Department PTR Committee Membership	Chair to UP - FS
MARCH		
Fri, Mar 11	Submit Post Tenure Review Materials <i>"Regenerate" and Submit Packet.</i> <i>(UP - FS will lock packets.)</i>	PTR Faculty via eFaculty
Mon, Mar 14	Move Packet to Department Level Reviewers	UP - FS via eFaculty
APRIL		
Mon, Apr 4	Department Committee Issues Summary of Review	Committee via eFaculty
Tue, Apr 5	Forward Case to Chair	UP - FS via eFaculty
	Issue Committee Summary to Chair, Dean, and PTR Faculty	
Apr 6-Apr 24	Chair and PTR Faculty Meet to Discuss Committee Summary	Chair and PTR Faculty
Mon, Apr 25	Submit Chair Summary (if applicable)	Chair via eFaculty
Tue, Apr 26	Department Level Review(s) Sent to PTR Faculty for Response	UP - FS via eFaculty
MAY		
Fri, May 6	Optional Response to Department Level Summaries Due	PTR Faculty via eFaculty
Mon, May 9	Move Packet to College Level Reviewers	UP - FS via eFaculty
Thu, May 19	College Level Reviewer Submits Comments	College Reviewer via eFaculty
Fri, May 20	College Level Comments Distributed to PTR Faculty	UP - FS via eFaculty
Tue, May 31	Optional Response to College Level Summaries Due	PTR Faculty via eFaculty
JUNE		
Wed, Jun 1	PTR Review and Summary to PAF	UP - FS
n.d.	Dean and PTR Faculty Discuss PTR	Dean and PTR Faculty

¹ All deadlines are 5:00pm unless UP - FS approves modifications.

² Academic terms herein, such as "Chair," "Dean," "Department," and "College," also refer to titular and organizational equivalents.
Note: Faculty Services prepared this calendar following CFA-CSU CBA and University Policies. Send inquiries to efaculty@sjsu.edu.